

West Hants Regional Municipality
October 13, 2026
Chief Administrative Officer Report



The following report captures activities and events between the September 2026 COTW meeting and the date of the report.

Governance

Meetings and Events

- COTW Meeting – September 8th
- Council Meeting – September 22nd
- Special Council Meeting – September 28th
- Planning / Regional Plan Workshop – September 24th and 25th

Administration

- Meetings and Events
 - Doanne Grant Thornton Vibrant Community Interview – September 9th
 - Mining in Nova Scotia: An Overview for Municipalities – September 28th
 - Pension and Benefits Committee – September 29th
 - Stewart McKelvey Human Resource Workshop – October 7th
- Highway 101 Twinning Community Liaison Committee (CLC) Meeting, October 22nd 6:30pm – A meeting of the CLC for the Highway 101 Twinning Project between Three Mile Plains and Falmouth will be held on the noted date. As the project advances, the meeting will provide an opportunity to share project updates and an opportunity for discussion and feedback for CLC representatives. Past CLC Members included; Shelley Bibby, Mark McLean, Dave Crouchman, Mark Phillips, Liz Galbraith, Darren Porter, Colin Hines, Gail Tupper, Sheldon Hope, Mike Oulton, Jim Ivey, Sonja Wood and Kathy Kehoe.

Finance

- Meetings and Events
 - Audit Committee Meeting – September 21st
 - VCFN AGM – October 2nd

- Audit Committee Meeting – The committee reviewed the audit report and financial statements ending March 31, 2026 as provided by BDO Canada. Additional items presented by a citizen were reviewed by BDO and comments were provided to the committee. The statements were recommended to Council for adoption. Council approved the statements and audit report at a Special Council meeting held on September 28, 2026. Manager Gilbert and Director Rochon also reviewed WHRM financial internal control policies for the Committee's benefit.

Community Development

- Meetings and Events
 - Operational Meetings regarding Sports Complex, Trails, Parks and Open Spaces, Economic Development, Capital Projects and Community Events
 - HMCC Recreation Services Meeting – September 14th
 - WHRM Volunteer Dinner – September 23rd

Planning and Development

- Meetings and Events
 - Monthly Inter-Developmental Development Related Meetings
- Payzant to King Street Road Extension – The municipal section of the Payzant extension and King Street construction work continues into the fall and is anticipated to be completed with the current construction season (December). Parson Green Developments (PGD) has an obligation to construct their portion of the Payzant extension and to meet the WHRM with their required section, within the same time frame as the WHRM. This is a requirement found within the registered development agreement. They are currently working through the subdivision approval process and hope to start road construction in October. If PGD does not satisfy the terms of the DA and do not have their section of the road construct and connected to the WHRM section at the same time as the WHRM, then WHRM then has the option to correct the breach of agreement after a six (6) month notice period. (Example: WHRM completion December 1, 2026 + six (6) months = June 1, 2027). We have been communicating with the developer ongoingly and note that their road construction was not synchronized with the WHRM. However, they are working within the terms of the DA and have not yet breached the agreement.
- The Crossing Development DA Administration / Enforcement Meetings – ongoing. Staff, legal counsel and I have been engaged to administer the existing DA assigned to The Crossing Development. Specifically, a matter regarding a stormwater easement and trail access to the existing development's greenspace is under review due to non-compliance related matters. Further legal details will be shared with Council in-camera as the matter remains unresolved at the current time.

Economic Development

- Meetings and Events
 - VREN Roundtable with WHRM Council – October 5th
 - Fort Edward Cultural Centre Meeting – October 6th

Public Works and Infrastructure

- Meetings and Events
 - Tremain Crescent Resident Stormwater System Meeting – September 10th
 - CHIF Meeting – September 22nd
- Canada Housing Infrastructure Fund (CHIF) Application – Staff have been meeting with Provincial representatives to advance the application for CHIF funding for the Windsor to Falmouth interconnect of the water distribution systems. The Municipality could secure up to 73% of the funding if successful with their application.
- GFL Landfill, Cogmagun - The public drop off area renovations are now complete at the GFL site and normal operations resumed October 1, 2026. Asphaltting and landscaping remain outstanding and are expected to be completed by the end of October. GFL has kept Jenny LaPierre, Sustainability & Environmental Quality Supervisor up to speed with the project and next steps. GFL has scheduled operational changes they will be communicating to the public in November impacting changes that will take affect January 1, 2026. The changes will include “truck and trailer” units no longer being permitted to transit to the landfill site for whole unit dumping and will be directed to the public drop-off area where materials must be unloaded by sorted categories. Public messaging will be important to communicate this change. WHRM will assist as we can through social media streams.

Protective Services

- Meetings and Events
 - Nova Scotia Justice PPSA and Provincial Policing Billing Framework Meeting – September 16th
 - Canada Mountain Rope Rescue Meeting – October 8th

Sincerely,



Mark Phillips
Chief Administrative Officer
West Hants Regional Municipality