

West Hants Regional Municipality
March 11, 2025
Chief Administrative Officer Report



The following report captures activities and events between the February 2025 COTW meeting and the date of the report.

Governance

Meetings and Events

- COTW Meeting – February 11th
- Council Meeting – February 25th

Administration

- Meetings and Events
 - Equity, Anit-Racism and Accessibility Strategy Plan Review – February 18th
 - Employee Pension and Benefits Committee Meeting – February 25th
- Human Resource Manager – The hire and announcement of the HR Manager is being coordinated and anticipated in the near future.
- 2024/25 Comfort Centre – The Warming/Comfort Centre continues to operate at the Aquatic Centre / Pool on Stannus Street until the end off April. Trained volunteers are present to provide supervision and support to those using the Centre. The centre supports between 5 -15 members in need each night. Many thanks to those that volunteer and work at the Centre.
 - Location: 306 Stannus Street, Windsor
 - Times: 7 days per week / 7pm to 7am

Finance

- Meetings and Events
 - Operating Budget Overview “Lunch and Learns” – February 19th and 20th
 - Audit Committee Meeting – March 19th
 - 2025/26 Departmental Operating and Capital Budget Meetings

Community Development

- Meetings and Events
 - Operational Meetings regarding Sports Complex, Trails, Parks and Open Spaces, Economic Development, Capital Projects and Community Events.

- Mantua to Stanley Trail Restoration / Upgrades (former rail line) – Sections of the former rail line continue to be restored and upgraded. A section closer to the Stanley Airport and The Little River Bridge is currently being worked on to restore culverts, push back vegetation, ditching where needed and resurfacing. The bridge replacement and 2023 washout restorations are expected to be completed this summer.

Planning and Development

- Meetings and Events
 - Monthly Inter-Developmental Development Related Meetings
 - PAC/HAC Meeting February 13th (CANCELLED)
 - PIM Rezoning of Wentworth Road Lands to accommodate large scale retail.
 - Kent Building Supplies – Municipal staff continue to meet with JD Irving representatives regarding the construction of the new store on Wentworth Rd. The project has been approved using the site plan approval process. Driveway access and infrastructure alterations are being discussed to accommodate the development.
- UARB Hearing Marchand Windsor Back Rd – February 12th and 13th

Economic Development

- Meetings and Events
- WTBA Winterthing – March 8th

Public Works and Infrastructure

- Meetings and Events
- Windsor Storm Water Meeting March 18th (Cunnibel Creek System) – A meeting open to the public is scheduled for March 18th to provide an opportunity for the public to receive the presentation from CBCL representatives and to ask questions regarding the study, the HFPPP and draft Buy Out Program. The meeting will be held at the Super 8 at 6pm.
- Tremain Crescent Stormwater System Meeting – March 6th

Protective Services

- Meetings and Events

Sincerely,

Mark Phillips

Mark Phillips
Chief Administrative Officer, West Hants Regional Municipality