



WEST HANTS REGIONAL MUNICIPALITY REPORT

Information ☐	Recommendation ☒	Decision Request ☐	Councillor Activity ☐
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To: West Hants Regional Municipal Council

Submitted by: Kevin Bennett, Manager Parks & Recreation Facilities

Date: March 3, 2025

Subject: RFP Upgrade to the Dehumidification System at the West Hants Sports Complex - Tender – WHRMCD24 -12

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 65, Powers to expend funds for a municipal purpose.

RECOMMENDATION or DECISION REQUEST

That Council approves the award of tender WHRMCD24-12 RFP to Maritime Pressure Works Ltd. for the Dehumidification System Upgrade at the West Hants Sports Complex in the amount of \$103,587.00 plus a 25% contingency and applicable taxes to be taken from the Canada Community Building Fund.

BACKGROUND

Property ☒	Public Opinion ☐	Environment ☒	Social ☒	Economic ☒	Councillor Activity ☐
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Included in the 2024-25 West Hants Regional Municipality Capital Budget, Council approved \$75,000 for the West Hants Sports Complex Heat Exchanger project. To support the tender issuance I.B. Storey Ltd. (Engineering firm for WH Sports Complex design) was contracted to create the scope of work and engineering for this project at a cost of \$14,730 plus applicable tax.

Tenders were called on the Provincial Procurement site and closed on December 5, 2024, for the WHRMCD24-12 RFP.

DISCUSSION

One proponent responded to the public tender, as follows:

Vendor	Item	Purchase Price	Total Value (including applicable taxes)
Maritime Pressure Works Ltd	HRV (Heat Recovery Ventilation System)	\$99,087.00	\$103,328.44

Upon tender evaluation it was identified that the fabrication of a stand would be required at a cost of \$4,500 plus applicable taxes.

NEXT STEPS

Upon approval staff will proceed with issuing this tender to Maritime Pressure Works.

FINANCIAL IMPLICATIONS

Posted to Procurement	November 8, 2024
Closing Date	December 5, 2024
Price Expiry Date	Not noted but confirmed the vendor is holding the price

2024-25 Capital Budget – West Hants Sports Complex

Maritime Pressure Works Ltd.	
Tender Pricing	\$99,087.00
Addition for fabrication of stand	\$4,500.00
Contingency (25%)	\$25,896.75
Non-Recoverable Tax (4.29%)	<u>\$5,554.85</u>
Tender Total	\$135,038.60
Engineering	<u>15,361.91</u>
Total Project Cost	\$150,400.51
Budget – Heat Exchanger	<u>\$75,000.00</u>
Over Budget	\$75,400.51

The total cost including contingency and non-refundable HST is \$135,038.60. With this request coming in over budget, it will result in an additional amount being drawn from the Canada Community Building Fund.

ALTERNATIVES

Council may choose not to proceed with project.

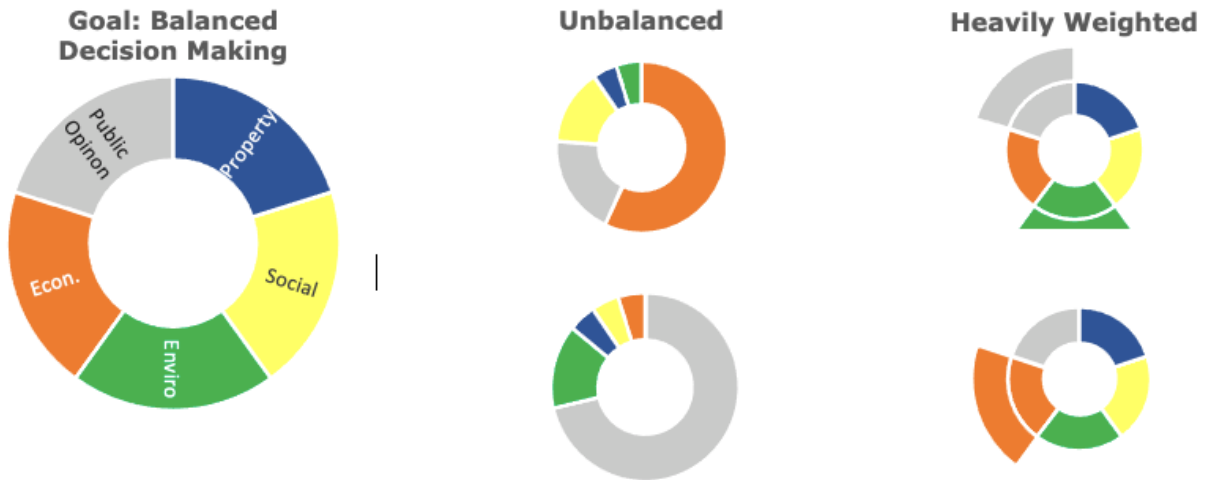
ATTACHMENTS

None

CHIEF ADMINISTRATIVE OFFICER REVIEW

The report and proposed project align with the 2024-25 Capital Budget. The project has been quoted at a higher price than anticipated. Funding details have been provided to support Council's consideration for this project. The 25% contingency has been added to accommodate the unknown financial impacts on the project due to the impacts of the United States (USA) tariffs as the equipment component of the project is manufactured in the USA. The duration of the current tariffs is unknown at this time, but Staff thought it was prudent to include an allowance so the project could proceed. It is also possible that there will not be any impact on the project if the equipment has been or is secured under a non-tariff economic environment. I support the recommendation.

Council has been provided with a reference taken from the Meeting and Committee Procedural Policy, Appendix C "Decision Making by Council and Committee of the Whole" as a reminder of the principles highlighted for good decision making.



Report Prepared by: _____

Kevin Bennett, Manager, Parks & Recreation Facilities

Report Reviewed by: _____

Kathy Kehoe, Director Community Development

Report Reviewed by: _____

Carlee Rochon, Director Financial Services

Report Approved by: _____

Mark Phillips, Chief Administrative Officer