

<u>Matter</u>	<u>Start Date</u>	<u>Deadline / Update</u>	<u>Status/Progress Updates</u>	<u>Resp.</u>
Pedestrian Signage and Barriers - Have consistent and align with Branding outcomes. Staff prepare report for 2021/22 Capital & Operating budgets. (These items should be incorporated into our growth centres). Staff report back.	2020-09-22	On-going	On-going	PW/Comm. Dev
Glooscap First Nation & WHRM Council Meeting - Send formal invite for a meeting to discuss many topics including reconciliation.	2021-06-22		On-going, Item remains on the Dashboard, Awaiting mtg dates from Glooscap	Mayor
Request to Meet with Avon Causeway Gate Stakeholders - Send letter to Glooscap First Nation requesting immediate joint council mtg. to discuss Avon River Causeway/Aboiteau Gate System and Ministerial Order	2021-06-22	Unknown	Item remains on the Dashboard, Mayor will follow up.	Mayor/CAO
Subdivision Street Lighting - Create a policy to come back to Council for review.	2023-01-10	2024	Report at October COTW, More information will be presented to Council for discussion/decisison.	PW
Waste Collection By-Law - initiate the process for consolidating the Windsor and West Hants waste by-law to remove the disparities that exist between the two.	2023-03-28	2024	Report being presented at the September COTW mtg	PW
Sidewalk Extension from Wentworth Road to the WH Sports Complex - prepare a report on what is required to extend the sidewalk from Wentworth Rd. to the WH Sports Complex and as a second step to include extending the sidewalk to the end of the block (intersection of Wentworth and Tregothic).	2023-04-11	2024	Approved in the 2024/25 budget.	PW
Noise By-Law/Peace and Good Order - staff revisit the Noise By-Law/Peace and Good Order.	2023-09-12	2024	Item to remain on the Dashboard, Work in progress. Staff will provide regular updates/reports for consideration.	CAO
Sewer Odours - staff explore options on masking sewer odours arising from the Combined Storm/Sewer System & report back to Council with recommendations.	2023-10-10	2024	Report being presents at the September COTW mtg	PW

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Fresh Water Resources/Explore Ownership of the pond - staff determine if the property known as Town Pond is or was ever a public resource, further if it was a public resource but is no longer, then when and how did it transition from public to private ownership.	2023-10-10	2024	Verbal update provided. Will remain on the agenda until follow up completed.	PW/PLAN/CAO
Windsor Stormwater Management - staff meet with CBCL to expand on the initial work completed to expand the project into a phase 2 stage in the interest of accelerating the process to determine next steps and analysis of work needing to be done for a broader Windsor Storm Water Management plan.	2024-01-09	2024	Approved, Pending a report On-going	PW
Windsor and WH Water Utilities Detailed Audit - CAO to secure an independent firm to undertake a detailed operational and financial audit of WH and Windsor water utilities.	2024-01-23	2024	Approved, Pending an audit report	CAO/Fin
Industrial/Commercial Lands - Staff report back on potential future industrial/commercial lands for future discussion.	2024-03-26	2024-07	Approved, Pending report	Plan
Payzant Wentworth Connection - Lights - Staff to provide a Class D estimate on installing street lights at the intersection of Payzant and Wentworth	2024-04-09	2024	Approved, Report pending	PW
Emergency Plan for Windsor Flood Zone - Staff be directed to prepare a plan to be implemented that would close flood zone street sections to prevent traffic from creating waves of CSO during flood street events	2024-04-24	2024-05	Home Flood Protection Pilot Program implemented. Staff continue to assess response/communication with each event	PW

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Municipal Complex - 1. staff look at a rough class D estimate cost on an new build for a municipal complex looking at using existing municipal land or buying, estimates on rental options and/or purchases within the market. 2. staff bring back a report on costing of asbestos abatement at 100 King Street and an accessibility study and approximate costs of renovations at 100 King making it a functional and safe space.	2024-05-28	On-going	Approved an On-going	CAO/PW
Reserve Policy - staff bring back a report on developing policy to create 3 Reserve accounts from a) Landfill Tipping fees, b) deed transfer tax and c) windfarm revenues with the purpose of allocating a percentage of revenues from these sources to projects and expenditures decided upon by Council beginning in the 2025-26 budget year	2024-05-27	2024-09-24	Approved, awaiting policies	Fin
Deer Management - Direct staff to report back to Council on a deer management strategy in the fall.	2024-06-11	2024-09-24	Approved, pending a report	Plan
Letter Requesting the AVRCE consider additional funding that would support Equity Coordinator in WHMS and AV schools - Council write a letter to the Annapolis Valley Regional Centre of Education expressing our support for seeing the school board hire a fulltime Equity Coordinator in both the West Hants Middle School and the Avon View High school to support the future generations in West Hants.	2024-06-11	2024-09-24	Sent	CAO

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College Road Emergency Access - approve the award of RFP WHRMPW24-07 for engineering services for an emergency or secondary access road off College Road contract to EXP for the price of \$28,685.00 plus applicable taxes, to be funded through the Regional Operating Reserve.	2024-07-09	2024-07-23	Approved	PW
CSO Sewer Charge Credit – For CSO Events on and into Private Properties - staff to prepare a report outlining the criteria and process for the issuance of a no-fault credit, equal to but not to exceed the annual sewer charges for each year an affected property has been impacted by a CSO event (over-the-curb /onto the property), from July 2021 to date and for future CSO events that may occur.	2024-07-09	2024-09-24	Approved, Pending a report	Fin
Right To Know Week - September 23 to September 29, 2024 be declared as Right To Know Week in a manner substantively the same as in attachment a of the report titled “Right To Know Week” to Committee of The Whole dated July 9th, 2024	2024-07-09	2024-07-23	Approved	CAO
Riverview Road Tender - Staff to issue the tender for Riverview Road in Hantsport in December of this year in order to be ready for the following 2025 construction season in 2025 to ensure it gets completed.	2024-07-09	2024-07-23	Approved	PW
Tender Award WHRMCD24-05 Commercial High Back Cargo Van - approve the award of tender WWHCD24-05 to Pothier Chrysler Dodge Jeep Ram to purchase one (1) commercial high back cargo van at a purchase price of \$74,030 plus applicable taxes.	2024-07-09	2024-07-23	Approved	CD/Fin

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WFD Rescue Engine Engine RFP Tender Award - 1. approves the award of RFP WHRMPS24-01 to techno-feu for the purchase of a rescue engine fire apparatus for Windsor Fire Department for a price of \$2,164,950.00 plus 10% contingency, totaling \$2,381,445.00, plus applicable taxes. 2. approves the award of RFP WHRMPS24-01 to Techno-Feu for the purchase of an engine fire apparatus for Windsor fire department for a price of \$2,074,390.00 plus 10% contingency, totaling \$2,281,829.00, plus applicable taxes.	2024-07-09	2024-07-23	Approved	CAO/Fin
WH Historical Society - enter into an agreement with the property adjacent to Fort Edward PID 45059797 with the West Hants Historical Society for the five-year term or until otherwise terminated or renewed by mutual agreement.	2024-07-09	2024-07-23	Approved	CAO
2025-26 West Hants Municipality RCMP MYFP - approves the 2025-26 West Hants multi-year financial plan in principle as presented at the July 23, 2024 Council meeting.	2024-07-23	2024-07-23	Approved	Finance

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WFD Boat Replacement and SWH Boat Purchases - 1. approves the purchase of the new 2023 zodiac pro 6.5 boat with the necessary equipment as quoted by Seamasters marine services for the Windsor Fire Department for a total of \$100,142.54 plus applicable taxes. 2. approves the purchase of the new 2022 zodiac cadet 390 dl boat with the necessary equipment as quoted by Seamasters marine services for the Southwest Hants Fire station for a total of \$18,356.70, plus applicable taxes.	2024-07-23	2024-07-23	Approved	CAO/Finance
CSO Buyout Program Information - 1. undertake an expedited property appraisal of the homes involved for the purposes of determining a cost estimate for their inclusion in the CSO residential buyout program as discussed at the July 24, 2024 council meeting and further funding would come from the operating reserve. 2. undertake an expedited estimate of the additional costs expected to be involved and included as part of the cost estimate for the CSO residential program as discussed at the July 24, 2024 council meeting. 3. undertake on an expedited basis the development of a CSO residential buyout program as originally directed at the July 9th committee of the whole meeting with input from the council meeting on July 24 taken into account. 4. present results of the costs and program not later than the September 10, 2024 Committee of the Whole meeting or sooner through a special meeting of council.	2024-07-24	2024-09-10	Approved, pending a report	CAO

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Public Works CET Position - engage the Director of Finance to revisit the CET position for the remainder of the 2024/25 budget year and provide a report noting the financial implications on each of the areas (water, sewer and operating reserve) at the September committee of the whole meeting.	2024-07-24	2024-09-10	Approved, pending information	Finance/ PW
Committee Terms of Reference - direct staff to amend the West Hants Meeting and Committee Procedural Policy to reflect an opportunity for public participation during all committee meetings.	2024-07-24	2024-07-24	Approved	CAO
Request to Province for Road Maintenance Resources - write a letter to the Minister of the Provincial Department of Public Works requesting additional funds and resources for the local provincial West Hants Public Works department to perform much needed maintenance on provincial roads, ditches, culverts, and shoulders within WHRM.	2024-07-24	2024-09-24	Approved, letter being drafted	CAO
Splash Pad Site Selection Options - identify possible locations within WHRM that would be appropriate for a splash pad for the region with the intent to include in the 2025/2026 municipal budget.	2024-07-24	2025-04	Approved, pending information	CD
Under Housed Support - write a letter to all relevant provincial Ministers, West Hants MLA Melissa Sheehy Richard, and the premier expressing the need for financial support for the under housed population in West Hants including support to establish a permanent shelter.	2024-07-24	2024-09-10	Approved, letter sent	CAO
Veteran Banner Project - approve an amount of \$5000.00 for the Windsor Legion veteran banner project for the purchase of brackets to be funded from the West Hants operating reserve.	2024-07-24	2024-07-24	Approved	Finance

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Request for Proposal for Consultative Services to support Equity, and Anti-Racism Strategy Plan Development and Accessibility Plan Update - approves the motion to proceed with the request for proposal (RFP) process to secure consultation services to support the equity and anti-racism plan development and implementation strategy, as well as the accessibility plan update.	2024-07-24	2024-07-24	Approved	CAO
HMCC's CCBF Remaining Grant - approves Hantsport Memorial Community Centre (HMCC) for reapproval of their 2023-24 Canada Community Building Fund grant for the costs of a pickle ball court in the amount of \$350,000.	2024-07-24	2024-07-24	Approved	Finance
Updated 2024 Taxation Resolution Correction - approve the updated 2024-25 Taxing Resolution as presented to council.	2024-07-24	2024-07-24	Approved	Finance
Sidewalk Machine Replacement - approves the purchase of a Maclean Municipal Tractor (sidewalk machine) and attachments at a cost of \$178,208.00 plus 5% contingency and applicable taxes from Atlantic Coastal Equipment.	2024-07-24	2024-07-24	Approved	PW
Standard Offer for Engineering Services - approve the award of WHRMPW24-07 and confirm the standing offer contracts for prequalified ENGINEERING and design services for the period of three years ending March 31, 2027, to the following consultants: CBCL Limited, Dillon Consulting, Design Point, EXP and WSP.	2024-07-24	2024-07-24	Approved	PW
Third Process Train Equipment - approves CBCL to proceed with the pre-selection of specialized equipment for the Third Process Train, Windsor WTP project from AWC.	2024-07-24	2024-07-24	Approved	PW

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Property Tax Assistance Policy Communication - extend the property tax assistance application deadline date to Oct 31st and direct staff to ensure the extension date is communicated effectively to residents in West Hants.	2024-08-28	2024-08-28	Approved	Finance
South West Hants Fire Society - approve an additional \$903.00 to the South West Hants Fire Society budget for their 2024/25 budget to be funded from the operating reserve.	2024-08-28	2024-08-28	Approved	Finance
Stormwater and Sewer System Information - approve the amended report be attached to the 2024-08-28 special council agenda package.	2024-08-28	2024-08-28	Approved	CAO
Stormwater and Sewer System Information - direct staff respond to the questions raised in the report and include the brochure with the report by the September 10th COTW meeting.	2024-08-28	2024-09-10	Approved, brochure shared	PW