



WEST HANTS REGIONAL MUNICIPALITY REPORT

Information ☐	Recommendation ☒	Decision Request ☐	Councillor Activity ☐
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To: West Hants Regional Municipal Council
Submitted by: Kathy Kehoe, Director Community Development
Date: June 5, 2024
Subject: 2024 Grants and Contributions

LEGISLATIVE AUTHORITY

Municipal Government Act sections 65 and 273

RECOMMENDATION

Committee of the Whole recommends that:

Council adopts the attached summary, as presented, recommending grant funding to the listed recipients and authorize staff to release funds once all requirements, as outlined under the Grant and Contribution Policy, have been met.

Further, it is recommended the following grants be approved from the Canada Community Building Fund:

- a) **Sweets Corner Community Hall** – to assist with upgrading the heating system and exterior doors- \$3,500.
- b) **Ardoise Community Recreation Centre** – to assist with the cost of installing a generic generator system - \$10,000.
- a) **Brooklyn Volunteer Fire Department Auxiliary** – Exhaust fan purchase and installation for the civic centre - \$30,000.
- c) **Ellershhouse Community Hall** – for a new roof for the St. Louise Hall Annex. \$10,000.
- d) **Gordon Hughes Tennis Club** – to assist with the rehabilitation of the court surface - \$35,000.
- e) **Windsor Agricultural Society** – to assist with the cost associated with improving the Exhibition Arena by replacing the panels on the west side of the arena, upgrading the lighting, water & heating as well as washroom accessibility - \$50,000.

Further

...it be recommended to Council, to approve from the 5% Reserve Fund

- a) **Brooklyn Volunteer Fire Department Auxiliary** to fund the development of a small relaxation area along the trail in the amount of \$2,000.
- b) **Avon Sport & Social Club** – to assist with the installation of a disc golf course at HMCC - \$6,000
- c) **Brooklyn District Elementary School** – to assist with the cost of creating 6 pickleball courts on the tennis courts - \$5,000.

BACKGROUND

Property ☐	Public Opinion ☐	Environment ☐	Social ☒	Economic ☒	Councillor Activity ☐
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Each year, the Municipality receives numerous requests for funding from worthwhile not-for-profit or charitable community organizations who, through volunteer efforts provide services to the community. Staff have reviewed the requests and coordinated the funding recommendations within the approved budgeted allotments and in keeping with the Grants and Contributions Policy. Funding requests were received from eighty-three different organizations and, of those applications four were received after the advertised deadline. Staff have not recommended funding for reasons including organizations that: did not provide their organizations financial statements; who were not registered as a not-for-profit or in good standing with the Registry of Joint Stock Companies; that did not demonstrate they had the financial resources to contribute 50% of the project cost; did not meet the Canada Community Building fund eligibility criteria; or late applications from organizations, , all based on the Grants and Contributions Policy.

The objective of this policy is to treat all organizations fairly, equitably, and reasonably, within the parameters established by Council as follows: a) Youth development b) Senior support and services c) Public safety d) Provincial events e) Heritage and Culture on an annual basis. Council will determine the amount of funding during the budget process.

Grants and contributions are recommended based on the understanding they are for services or activities which council has or is likely to deem required by the municipality and within the Municipality's legislative mandate.

According to the rules around expending Canada Community Building Fund monies to third parties, Council must, by separate motion, authorize each expenditure.

In the MGA Section 273 (5A) (a) – Council may transfer funds to a non-profit organization that is providing parks, playgrounds, or other recreational facilities in the municipality to be used for

the acquisition of and capital improvements to those parks, playgrounds or recreation facilities or other recreational facilities; and;

(b) the interest on the funds referred to in subsections (5) and (13) to a village or non-profit organization that is providing parks, playgrounds, or other recreational facilities in the municipality to be used for the operation or maintenance of those parks, playgrounds, or other recreational facilities.

Currently WHRM has a total of \$20,437.64 in interest accumulated from the 5% Reserve Fund in the 2023/24 fiscal year.

DISCUSSION

Grants are generally provided in the form of funds, while contributions may be through in-kind support using municipal resources, both tied to a specific outcome. Both sources of support must be reported annually by the Municipality, as is required by legislation.

Through the ***West Hants Grants and Contributions Policy RCOFN-012.00*** the total amount paid for grants in a fiscal years' operating budget will not normally exceed 1.5% of the taxes for the general municipal purposes levied by the municipality. For the 2024/25 fiscal year 1.5% of the taxes levied equates to \$213,227.

With \$20,437.64 accumulated in interest from the West Hants 5% Reserve Fund in the 2023/24 fiscal year which Council may transfer to a qualifying non-profit organization.

In March 2024 Council approved a grant in the amount of \$7,023.49 for the Poplar Grove Community Hall and was funded through the 2024/25 Operating budget. Staff have decreased the overall operating grant budget allocation in the Grants Summary section to accurately reflect the remaining available funding.

With the Poplar Grove Community Hall funding the total amount of funds remaining to be allocated is \$206,203.51.

The Windsor Agricultural Society, which received grant funding approval in 2023/24 in the amount of \$50,000 is requesting a carryover from the Canada Community Building Fund (CCBF). Should Council approve this carryover, staff are recommending that Council exercise its authority to fund projects outside of the maximum approved funding allocations stated in the Grants & Contributions Policy. Should Council choose to not approve this recommendation the impact is an additional \$50,000 reduction in the 2024/25 Grants & Contributions recommendation.

Council has the authority to fund projects outside of the maximum approved funding allocations stated in this Policy.

The following annual grant types have been identified by the municipality:

1. Operating grant – Maximum contribution \$1,500
2. Community Capital Project grant Maximum contribution \$2,500
3. Public Safety Grants – Maximum contribution of \$7,500
4. Community Recreation Program grant – Maximum contribution \$1,000
5. Community Event grant – Maximum contribution \$1,000
6. Special Events Operations & Promotion grant – Maximum contribution \$5,000
7. Leadership grant – Maximum contribution - \$1,000
8. Sponsorship Advertising/Donation of Prizes Requests – Maximum contribution per organization per year \$100.
9. Youth Travel Assistance – Maximum Contribution Limits apply.
10. Community Trail Funding Program – Maximum contribution - \$2,500
11. Major Capital Project grant - Depending on the funding source identified by staff, additional requirements may be necessary to maintain eligibility.
 - a. Gas Tax funding requirements:
 - a. Agreement to abide by the Municipal agreement with the Province of Nova Scotia
 - a. Community Energy Systems - \$2,500 limit
 - a. Cultural Infrastructure - \$5,000 limit
 - a. Tourism Infrastructure - \$5,000 limit
 - a. Recreational Infrastructure - \$5,000 limit
 - b. Broadband Connectivity - \$5,000 limit
 - c. Trails - \$2,500 limit
12. Recreation Facility Capital Investment Project Grants – Maximum Contribution \$50,000 with no greater than 50% of the funds being contributed by WHRM; projects must be for the betterment of the entire community and accessible by all residents and be Parks, Recreation and Culture related.
13. In-kind Contributions

Canada Community Building Fund, formerly Federal Gas Tax Grants: Throughout the year, Council also receives requests for financial support from a variety of organizations for funding which far exceeds the budgeted grant values. These requests are referred to the grants and contributions process for validation and suitability. Changes to the qualifying criteria for use of the Canada Community Building Fund permits the Municipality to offer capital funding to third party, not-for profit organizations. But all contributions are still subject to the stacking limitations imposed by the federal government.

Council has received requests for funding of an eligible capital nature from:

Through the Major Capital Grant Program

- a) Sweets Corner Community Hall – to assist with upgrading the heating system and exterior doors- \$3,500.

Through Recreation Facility Capital Investment Project

- b)** Ardoise Community Recreation Centre – to assist with the cost of installing a generic generator system - \$10,000.
- c)** Brooklyn Volunteer Fire Department Auxiliary – Exhaust fan purchase and installation for the civic centre - \$30,000.
- d)** Ellershouse Community Hall – for a new roof for the St. Louise Hall Annex. \$10,000
- e)** Gordon Hughes Tennis Club – to assist with the rehabilitation of the court surface - \$35,000.
- f)** Windsor Agricultural Society – to assist with the cost associated with improving the Exhibition Arena by replacing the panels on the west side of the arena, upgrading the lighting, water & heating as well as washroom accessibility - \$50,000.

Further

...it be recommended to Council, to approve from the 5% Reserve Fund

- d)** Brooklyn Volunteer Fire Department Auxiliary to fund the development of a small relaxation area along the trail in the amount of \$2,000.
- e)** Avon Sport & Social Club – to assist with the installation of a disc golf course at HMCC - \$6,000
- f)** Brooklyn District Elementary School – to assist with the cost of creating 6 pickleball courts on the tennis courts - \$5,000.

As per Canada Community Building Fund agreement, should Council approve the motions stated above, the Municipality will enter into an agreement with the groups based on the terms and conditions required under the agreement. This includes ensuring the organizations continue to operate the facility for the same purpose as stated in the application for up to 10 years. Failing to do this will require the organizations to reimburse the Municipality for the funds at a prorated rate, based on years of use.

Attached you will find the Grants & Contributions requests and staff recommendations.

NEXT STEPS

If approved, staff will notify groups and organizations of the decision of Council and will process the grants as approved.

FINANCIAL IMPLICATIONS

Grants and Contribution funding was approved in the 2024/25 budget, in the amount of \$114,000 with the grants to be finalized upon budget approval. Based on the proposed

summary, \$252,700 is being recommended, with \$108,223.49 being funded through the operating budget.

The remaining is proposed from the West Hants 5% Reserve Fund and the Canada Community Building Fund. The remaining balance is associated with Public Safety, and grants under this category are for non-profit organizations registered with the Municipality that provided or ensure public or community safety.

Sufficient Canada Community Building Funding exists for the eligible projects. It should be noted that financial support from this fund must be approved by West Hants Regional Council annually for eligible projects.

2024/25 Grant Summary					
	Budget	Request	Recommendation	Budget Remaining	
Operating					
Operating Grant	\$ 92,976.51	\$ 112,100.00	\$ 75,975.00	\$ 1,001.51	
Community Recreation Program		\$ 5,000.00	\$ 1,500.00		
Community Event		\$ 8,500.00	\$ 3,250.00		
Special Events		\$ 51,000.00	\$ 10,500.00		
Leadership		\$ 1,000.00	\$ 750.00		
CCBF					
Community Capital Project		\$ 45,703.64	\$ -	\$ -	
Major Capital Project		\$ 51,940.14	\$ 3,500.00	\$ -	
Recreation Facility Capital Investment Project		\$ 429,623.49	\$ 135,000.00	\$ -	
Public Safety	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	
Community Trail Fund	\$ 4,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	
In-kind	\$ 10,000.00	\$ 6,520.00	\$ 7,225.00	\$ 2,775.00	
5% Reserve		\$ -	\$ 13,000.00	\$ -	
TOTAL	\$ 114,476.51	\$ 716,387.27	\$ 252,700.00	\$ 13,276.51	

Prior to the 2024/25 budget process Council approved a grant for the Poplar Grove Community Hall (\$7,023.49) to be taken from the Operating Grant Program.

For the 2024/25 fiscal year 1.5% of the taxes levied equates to \$213,227.

ALTERNATIVES

Council can approve, amend, or change any recommendation presented by staff with the understanding these decisions may fall outside of the established policy. This is not the course of action recommended but is within Council's purview.

ATTACHMENTS

- West Hants Regional Municipality Grants and Contributions Policy RCOFN-012.00
- 2024/25 Grant Summary
- Grants & Contributions Requests with Staff Recommendations per policy

CHIEF ADMINISTRATIVE OFFICER REVIEW

Report Prepared by: _____
Kathy Kehoe, Director Community Development

Report Reviewed by: _____
Carlee Rochon, Director Financial Services

Report Approved by: _____
Sara Porier, Acting Chief Administrative Officer

GRANTS AND CONTRIBUTIONS POLICY

1.0 PURPOSE

The West Hants Regional Municipality wishes to recognize the valuable contributions provided through the volunteer efforts of community organizations and agencies on behalf of its residents. This policy demonstrates and formalizes Council's commitment to assist organizations which provide beneficial programs, services, or projects to the community while, at the same time, recognizing the financial constraints affecting the Municipality's ability to provide funding to these groups.

This policy will establish eligibility requirements, identify types of funding available, explain how this is established each year, and outline application, monitoring and reporting requirements. Application forms and guidelines will be developed by the Administration in support of the policy intent.

2.0 POLICY OBJECTIVE

The objective of this policy is to treat all organizations fairly, equitably, and reasonably, within the parameters established by Council as follows:

- a) Youth development
- b) Senior support and services
- c) Public safety
- d) Provincial events
- e) Heritage and Culture

On an annual basis Council will determine the amount of funding during the budget process.

3.0 AUTHORITY

Authority is provided under Section 65, Municipal Government Act, as amended. The total of the amounts paid for grants in a fiscal years' operating budget will not normally exceed 1.5% of the taxes for general municipal purposes levied by the municipality.

4.0 ORGANIZATIONAL ELIGIBILITY

Pursuant to Section 65 of the *Municipal Government Act*, grants or contributions may be expended where required by the Municipality to a:

GRANTS AND CONTRIBUTIONS POLICY

- Society within the meaning of the Children and Family Services Act.
- Mental health clinic in receipt of financial assistance from the province.
- Exhibition held by an educational institution in the Municipality.
- Club, association, or exhibition within the meaning of the Agriculture and Marketing Act.
- Charitable, nursing, medical, athletic, educational, environmental, cultural, community, fraternal, recreational, religious, sporting, or social organization within the province.
- Daycare licensed under the Day Care Act.
- Registered Canadian charitable organization.
- Volunteer fire and emergency services providers, as defined in Municipal Government Act, who are registered with the Municipality.

Heritage Property Act

Heritage designated properties within the boundaries of the West Hants Regional Municipality may be eligible for municipal grants and contributions not included within this policy.

5.0 TYPES OF GRANTS OR CONTRIBUTIONS AND MAXIMUM FUNDING ALLOCATION

Grants are generally provided in the form of funds, while contributions may be through in-kind support using municipal resources, both tied to a specific outcome. Both sources of support must be reported annually by the Municipality, as is required by legislation. Council has the authority to fund projects outside of the maximum approved funding allocations stated in this Policy.

5.1 Operating Grants

- Maximum Contribution \$1,500
- Operating funding for not-for-profit community groups to assist with general operating expenses, including administrative or insurance costs and program related expenses.

5.2 Community Capital Project Grants

- Maximum Contribution \$2,500
- To assist in the expansion or improvement of an indoor or outdoor cultural,

GRANTS AND CONTRIBUTIONS POLICY

social, heritage, and recreation facilities and/or equipment for projects under \$2,500. *Funding will not be granted to purchasing recreation equipment that the Municipality can reasonably expect individuals or groups to buy for themselves.*

- A separate agreement may be required depending on the nature and value of the asset for which the funds are provided.

5.3 Public Safety Grants

- Maximum Contribution \$7,500, up to the amount set in the fiscal operating budget.
- Grants under this category are for non-profit organizations registered with the Municipality that provided or ensure public or community safety.

5.4 Community Recreation Program Grants

- Maximum Contribution \$1,000
- Recurring community recreation programs which Council has determined provide significant benefit to the broad community and are open to all members of the public.
- Assistance provided to groups interested in the creation, expansion and improvement or recreational opportunities in their communities.

5.5 Community Event Grants

- Maximum Contribution \$1,000
- Community Events that are of a cultural, social, or recreational significance to the community.

5.6 Special Events Operations & Promotion Grants

- Maximum Contribution \$5,000
- To provide assistance for special events operations and promotions that will see participants and spectators attend from outside the West Hants Regional Municipality. This funding will support events that foster good community relations, support culture, develop the local economy and tourism industry and enrich the quality of life for residents and visitors.

5.7 Leadership Grants

- Maximum Contribution \$1,000
- Grants available for recreation groups seeking help to provide supervision and leadership to implement a program.

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- Wanting to have representatives attend leadership training that will improve the function of the group or the quality of leadership.

5.8 Sponsorship Advertising/Donation of Prizes Requests

- Maximum contribution per organization per year \$100. Grants will only be awarded to the extent the current fiscal budget permits.
- To provide assistance for advertising to local not-for-profit organizations for projects, events or initiatives that benefit residents and are within the mandate of the Municipality.

5.9 Youth Travel Assistance

- Maximum Contribution Limits apply – Grants will only be awarded to the extent that the current fiscal budget permits.
- The Youth Travel Assistance Grant Program applies to residents of the West Hants Regional Municipality, 22 years of age or under, involved in non-profit minor sports or cultural activities, who have qualified to compete in sport championships/cultural events.

5.10 Community Trail Funding Program

- Maximum contribution - \$2,500
- The trail funding program supports community organizations in the maintenance and development of trails for public use.

5.11 Major Capital Project Grants

- To provide assistance for the expansion or improvement of an indoor or outdoor cultural, social, heritage and recreation facilities and/or equipment for capital projects
- A separate agreement may be required depending on the nature and value of the asset for which the funds are provided.
- Depending on the funding source identified by staff, additional requirements may be necessary to maintain eligibility.
 - Canadian Community Building Fund requirements:
 - Agreement to abide by the Municipal agreement with the Province of Nova Scotia, which includes having the ability to pay for the project before reimbursement from the Municipality
 - Community Energy Systems - \$2,500 limit
 - Cultural Infrastructure - \$5,000 limit
 - Tourism Infrastructure - \$5,000 limit
 - Recreational Infrastructure - \$5,000 limit
 - Broadband Connectivity - \$5,000 limit
 - Trails - \$2,500 limit

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5.12 Recreation Facility Capital Investment Project Grants

- Maximum Contribution –\$50,000
- To aid with expansion or improvement of indoor or outdoor not-for-profit community recreation facilities.
- Funding request is defined as a capital project partnered with the West Hants Regional Municipality with no greater than fifty percent (50%) of the funds being contributed by the Regional Municipality.
- In exceptional circumstances, Council may choose to contribute more than fifty percent (50%) of the cost of the project but will only do so when the need is clear and urgent, and all other sources of funding have been investigated.
- Projects must be completed during the fiscal year in which the funds are being requested. No carry-over of funds will be permitted.
- Projects must be for the betterment of the entire community and accessible by all residents and be Parks, Recreation and Culture related.
- Projects must follow the West Hants Regional Municipality Procurement and Tendering Policy RCOFN-003.00 or a procurement process approved by the West Hants Regional Municipality.
- The total amount funded through the Recreation Facility Investment Projects grant program will be determined by West Hants Regional Council on a case-by-case basis.
- Depending on the funding source identified by staff, additional requirements may be necessary to maintain eligibility.
 - Canadian Community Building Fund requirements:
 - Agreement to abide by the Municipal agreement with the Province of Nova Scotia, which includes having the ability to pay for the project before reimbursement from the Municipality.

5.13 In-kind Contributions

- The provision of Municipal property/facilities, materials, or resources to support a service, program, project, or event.

6.0 FUNDING ELIGIBILITY

An applicant organization must meet the following criteria in order to be considered for a Grant or Contribution.

- 6.1** There can only be maximum of two applications per organization per fiscal year.

GRANTS AND CONTRIBUTIONS POLICY

- 6.2 Grant applicants should be able to demonstrate active fundraising efforts to support the continuation of a program, project, or service. The West Hants Regional Municipality should not be considered as a primary source of funding for the organization. (This Section 6.2 is not applicable to those applicants who provide volunteer services on behalf of the Municipality in lieu of the Municipality providing the services directly, e.g., Volunteer Fire Societies.)
- 6.3 Funding requests can be defined as events/projects/programs which support, sustain, promote, inform, educate, celebrate, preserve, and/or provide access to the arts, culture, environment, heritage, safety and/or health activities for a specific or general demographic or geographic group.
- 6.4 Requests for financial assistance for events of a Municipal, Provincial or National significance which would be expected to bring economic and/or public relations benefit to the Municipality.
- 6.5 The applicant must demonstrate a commitment to all the following principles:
- a) Accessibility (open to all Municipal residents)
 - b) Effectiveness (funding supports specific Municipal goals or objectives)
 - c) Accountability (through sound management and financial practices)
- 6.6 Requests for financial assistance for the Recreation Facility Capital Investment Project must submit audited financial statements for three consecutive years prior to the application year. Requests for financial assistance under this category must also submit details of all funding sources.

7.0 GENERAL INFORMATION

- 7.1 Municipal Council sets the funding limits and annual budget allotments within this Grants and Contributions Policy.
- 7.2 Applicants will complete the appropriate Municipal application form and supply the requested documentation.
- 7.3 Application deadlines and expiry periods may apply.

GRANTS AND CONTRIBUTIONS POLICY

- 7.4 All applications except for youth travel and sponsorship/donations are approved by Council and applicants will be notified by letter of approval or denial. The letter will state any terms and conditions that apply to the grant approvals.
- 7.5 Applications for youth travel and sponsorship/donations are reviewed and approved by either the Director of Community Development or the Chief Administrative Officer.
- 7.6 Applicants should demonstrate community support, fundraising efforts, and efficient use of resources, sound business practices and development of volunteers.
- 7.7 A financial statement and pertinent documentation must be filed with the Municipality annually.
- 7.8 The Municipality reserves the right to deny any application it deems not within its mandate.
- 7.9 All proposed work must comply with Municipal, Provincial and Federal regulations.
- 7.10 The following are the evaluation criteria that will be applied when reviewing grant applications:
- a. Project/program fits within the mandate (vision/mission) of the Municipality.
 - b. The organization is a not-for-profit and in good standing with the Registry of Joint Stock Companies.
 - c. The application is for a program, event, facility is for public community purpose.
 - d. A financial need is demonstrated.
 - e. The organization is sourcing other funding partners.
 - f. The project is economical.
 - g. The project/program brings value to the residents of the Municipality.
 - h. The funding provided by the Municipality will enable the organization to leverage dollars from other funding agencies.
 - i. The facility, program or event provides a good return on investment.

GRANTS AND CONTRIBUTIONS POLICY

- j. The applicant has demonstrated that they will recognize the Municipality's contribution.
- k. The organization has demonstrated long-term sustainability.
- l. The applicant has demonstrated its own commitment to the project (i.e., In-kind donations, financial contribution etc.)

7.11 Individuals are not eligible for funding under the Grants and Contributions Policy except with written authorization through recognized organizations or where legislation allows the Municipality to do so.

7.12 Funding will not be provided to offset accumulated deficits or funding shortfalls. Funding consideration is based only on budgeted revenues and expenditures in the year for which the assistance is requested.

7.13 The applicant organization must spend or allocate grant funding within the current fiscal year for which it has been approved and for the sole purpose under which it has been granted unless approved by the Municipality.

8.0 APPLICATION PROCESS

8.1 Requests for funding under this program must be submitted on or before the third Thursday in February annually. Public notification will be provided of the submission date and requirements for all grant programs.

8.2 All applications must be accompanied by the required documentation to be considered complete when received.

8.3 Incomplete or late applications received after the deadlines set by Administration may not be processed.

8.4 Applicants receiving a grant or contribution under the Grants and Contributions Policy will not be eligible to receive a grant or contribution under any other grant program established by Council in the same fiscal year. This does not apply to organizations exempted under the Property Tax Exemption policy.

9.0 GENERAL TERMS

GRANTS AND CONTRIBUTIONS POLICY

- 9.1 Granting of assistance in any one year or over several years is not a commitment to future funding.
- 9.2 Applications for in-kind support will be forwarded to the respective department for review and a separate report to Council will be prepared for consideration and approval during the approval process.

10.0 THE ROLE OF ADMINISTRATION

- 10.1 The Administration of West Hants Regional Municipality receive, and process written and complete submissions by applying established parameters, within the budget approved by Council.
- 10.2 Grant applicants determined to be ineligible for funding will be notified, in writing as soon as is practically possible.
- 10.3 The Chief Administrative Officer will provide a written report to Council on the recommended disposition of funds, annually.
- 10.4 Requests for grants, contributions or in-kind support received outside of the established grant application period will only be considered should sufficient funding be available in the current fiscal year.
- 10.5 Successful applicants will be notified with an official letter with instructions and reporting requirements.
- 10.6 Pursuant to the Municipal Government Act, Section (65C), a list of grants approved by West Hants Regional Municipality to community organizations will be published annually on the municipal website. The information will include the name of the applicant, name of the organization and grant funding approved.

11.0 RELATED PROGRAMS & INFORMATION

- 11.1 Youth Travel Assistance Program Guidelines
- 11.2 Community Trail Funding Program Guidelines

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GRANTS AND CONTRIBUTIONS POLICY

11.3 Community Development In-kind Contribution Grant

11.4 Grants to Recognized Fire Services

11.5 Registered Heritage Properties Grant

12.0 REPEAL

12.1 The Grants and Contribution Policy, RCOFN-012.00, dated November 24, 2020, is hereby repealed.

I, Shelleena Thornton, Municipal Clerk of the West Hants Regional Municipality, in the Province of Nova Scotia, do hereby certify that this is a true copy of the Policy as adopted by the Council of the West Hants Regional Municipality at a meeting duly called and held on the ____ day of ____ (month), ____ (year).

S. Thornton
Municipal Clerk

<i>Adoption</i>	
<i>Notice to Council:</i>	<i>Date</i>
<i>Approval:</i>	<i>Date</i>
<i>Description:</i>	

2024/25 Grant Summary

	Budget	Request	Recommendation	Budget Remaining	Page
Operating					
Operating Grant		\$ 112,100.00	\$ 75,975.00		1
Community Recreation Program		\$ 5,000.00	\$ 1,500.00		6
Community Event	\$ 92,976.51	\$ 8,500.00	\$ 3,250.00	\$ 1,001.51	7
Special Events		\$ 51,000.00	\$ 10,500.00		8
Leadership		\$ 1,000.00	\$ 750.00		10
CCBF					
Community Capital Project		\$ 45,703.64	\$ -	\$ -	11
Major Capital Project		\$ 51,940.14	\$ 3,500.00	\$ -	13
Recreation Facility Capital Investment Project		\$ 429,623.49	\$ 135,000.00	\$ -	14
Public Safety	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	16
Community Trail Fund	\$ 4,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	17
In-kind	\$ 10,000.00	\$ 6,520.00	\$ 7,225.00	\$ 2,775.00	18
5% Reserve		\$ -	\$ 13,000.00	\$ -	19
TOTAL	\$ 114,476.51	\$ 716,387.27	\$ 252,700.00	\$ 13,276.51	

Operating Breakdown

	Recommendation
Regular Operating	\$ 52,675.00
Communtiy Capital Project	\$ 15,300.00
Major Capital Project	\$ 8,000.00
Recreation Facility Capital Investment Projects	\$ -
TOTAL	\$ 75,975.00

CCBF Breakdown

	Recommendation
Communtiy Capital Project	\$ -
Major Capital Project	\$3,500.00
Recreation Facility Capital Investment Projects	\$ 135,000.00
Recommendation	
TOTAL	\$ 138,500.00

5% Reserve Breakdown

	Recommendation
Regular 5% Reserve	\$ -
Community Trail Fund	\$ 2,000.00
Communtiy Capital Project	\$ -
Major Capital Project	\$ 5,000.00
Recreation Facility Capital Investment Projects	\$ 6,000.00
Recommendation	
TOTAL	\$ 13,000.00

Community Capital Project Breakdown

	Recommendation
Operating	\$ 15,300.00
CCBF	\$ -
5% Reserve	\$ -
TOTAL	\$ 15,300.00

Major Capital Project Breakdown

	Recommendation
Operating	\$ 8,000.00
CCBF	\$ 3,500.00
5% Reserve	\$ 5,000.00
TOTAL	\$ 16,500.00

Recreation Facility Capital Investment Project Breakdown

	Recommendation
Operating	\$ -
CCBF	\$ 135,000.00
5% Reserve	\$ 6,000.00
TOTAL	\$ 141,000.00

Late Submission Summary

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	Recommendation
Operating	\$ -
CCBF	\$ -
Public Safety	\$ -
Community Recreation Programs	\$ -
Community Event	\$ -
Special Event	\$ -
Leadership	\$ -
Community Trail Fund	\$ -
In-Kind	\$ -
5% Reserve	\$ -
TOTAL	\$ -

Operating Grant Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	Operating Recommendation	In-Kind Recommendation	Variance	Restrictions
9-Lives Cat Rescue	Operating	\$ 1,500.00	To assist with costs associated to run the program to reduce the population growth in existing feral colonies and to accept and rehome abandoned and unwanted cats and kittens.	\$ 1,500.00		\$ -	
Alex Tompkins	Operating	\$ 1,500.00	To assist with purchasing a new laptop.	\$ -		\$ 1,500.00	
Ardoise Community Recreation Centre	Operating	\$ 1,500.00	To assist with general maintenance and operating of the hall.	\$ 1,500.00		\$ -	
Avon Community Farmers Market (ACFM)	Operating	\$ 1,500.00	To assist with costs associated with insurances and FMNS membership as well as general operating expenses such as joint stock registration and printing.	\$ 750.00		\$ 750.00	
Avon Pony Club	Operating	\$ 1,000.00	To assist with general operating expenses.	\$ 750.00		\$ 250.00	
Avon RC Fliers Association	Operating	\$ 1,500.00	To assist with costs associated with purchasing two lawn mowers.	\$ -		\$ 1,500.00	
Avon River Heritage Society	Operating	\$ 1,500.00	To assist with general operating expenses for the society.	\$ 1,500.00		\$ -	
Avon View High School	Operating	\$ 1,500.00	To assist with updating the library and creating an indigenous section.	\$ -		\$ 1,500.00	
Belmont Community Hall Association	Operating	\$ 1,500.00	To assist with costs associated with repairing the ramp and new roof shingles.	\$ 1,500.00		\$ -	
Big Brothers and Big Sisters of the Annapolis Valley Association	Operating	\$ 1,500.00	To assist with costs associated for a Match Maker to provide direct support to BBBS to create and maintain one match within West Hants.	\$ 500.00		\$ 1,000.00	
Burlington & District Activity Club	Operating	\$ 1,500.00	To assist with costs associated with insurance and adminstration.	\$ 1,500.00		\$ -	

Downeast Bluegrass and Oldtime Music Society	Operating	\$	1,500.00	To assist with general operating costs for the society.	\$	500.00	\$	1,000.00	
Ellershouse Community Hall	Operating	\$	1,500.00	To assist with costs associated with running the Comfort Zone at the hall.	\$	1,500.00	\$	-	
Falmouth Community Association	Operating	\$	1,500.00	To assist with general operating costs.	\$	1,500.00	\$	-	
Falmouth Family Park c/o Falmouth Community Hall Assoc.	Operating	\$	1,500.00	To assist with operational cost for the park.	\$	-	\$	1,500.00	
Full Circle Festival Society	Operating	\$	1,000.00	To assist with operating costs of the June festival event including insurance and rental of the stage.	\$	-	\$	1,000.00	
Girl Guides of Canada - Guides du Canada	Operating	\$	1,500.00	To assist with costs to subsidize the cost of a district camp.	\$	500.00	\$	1,000.00	
Glooscap Heritage Archers Association	Operating	\$	1,500.00	To assist with costs associated with insurance dues.	\$	1,000.00	\$	500.00	
Greenfoot Capitals Female Hockey Club	Operating	\$	1,500.00	To assist with operating costs for the team.		\$	675.00	\$	825.00
Hants County Federation of Agriculture (HCFA)	Operating	\$	1,500.00	To assist with costs associated with creating a website for all registered farms in Hants County.	\$	750.00	\$	750.00	
Hants Learning Network Association	Operating	\$	1,500.00	To assist with cost associated with the Learning Project.	\$	750.00	\$	750.00	
Hants Shore Karate Club	Operating	\$	1,500.00	To assist with costs associated with operational costs such as leadership training, insurance, hosting, and attending clinics and utilities.	\$	1,000.00	\$	500.00	
Hants SnoDusters Snowmobile	Operating	\$	1,500.00	To assist with costs associated with rebuilding the trail systems that were damaged from the flood.	\$	-	\$	1,500.00	

Hants West Food Action Council	Operating	\$	35,850.00	To assist with costs associated with running the soup kitchen.	\$	1,500.00	\$	34,350.00
Hantsport & Area Historicial Society	Operating	\$	1,500.00	To assist with operating costs.	\$	1,500.00	\$	-
Hillview Cemetery Association	Operating	\$	750.00	To assist with costs associated with maintenance and upgrades to the cemtery, mowing, headstone repairs, ensure settled ground is leveled off with fresh topsoil, and bench replaced.	\$	750.00	\$	-
Kemпт Shore Preservation Society	Operating	\$	1,500.00	To assist with costs associated with cemetery mowing and topsoil to level up any uneven surfaces on the graves or within the cemetery.	\$	1,500.00	\$	-
Kings County Family Resource Centre & Valley Doulas	Operating	\$	1,500.00	To assist with costs associated with facilitation of regularly scheduled prenatal classes and workshops throughout the year, as well as postpartum meals for new families, and healthy snacks for group classes.	\$	750.00	\$	750.00
Kings Meadow Residence Society	Operating	\$	1,500.00	To assist with costs associated to launch a community program which partners members of the area with people with disabilities for the purpose of social event attendance.	\$	-	\$	1,500.00
Loyal Hill Musgrove Road Cemteries Committee	Operating	\$	1,500.00	To assist with operating expenses for the two cemeteries.	\$	1,500.00	\$	-
Mount Denson Community Hall Association	Operating	\$	1,500.00	To assist with general operating costs for the hall.	\$	1,500.00	\$	-
New Boundaries Society	Operating	\$	1,500.00	To assist with general operating costs.	\$	1,500.00	\$	-
Newport Station Community Hall Society	Operating	\$	1,500.00	To assist with general operating expenses for the hall.	\$	1,500.00	\$	-
NSAGC - Haliburton Garden Club	Operating	\$	1,500.00	To assist with operating costs.	\$	1,000.00	\$	500.00

NSAGC - Mount Denson Garden Club	Operating	\$	1,500.00	To assist with operational costs for the club.	\$	1,000.00	\$	500.00
Pembroke Chapel & Cemetery Group	Operating	\$	1,500.00	To assist with costs associated with additional care for headstones by a specialist and load of topsoil to level the graves.	\$	-	\$	1,500.00
Pisiquid Canoe Club	Operating	\$	1,500.00	To assist with general operating costs for the club.	\$	1,500.00	\$	-
Poplar Grove Community	Operating	\$	1,500.00	To assist with operating costs for the hall.	\$	1,500.00	\$	-
Royal Canadian Legion Hants County Branch 009	Operating	\$	1,500.00	To assist with operating costs.	\$	1,000.00	\$	500.00
Scotch Village Community Cemetery	Operating	\$	1,500.00	To assist with costs associated with yearly mowing, trimming, filling holes, garbage clean up.	\$	1,500.00	\$	-
St. Croix Community Club	Operating	\$	1,500.00	To assist with the costs associated with essential expenses such as maintenance, utilities, insurance and administrative costs.	\$	1,500.00	\$	-
St. Silas Associated Belmont Cemetery	Operating	\$	1,500.00	To assist with general operating costs to cover the cost of mowing for the summer.	\$	1,500.00	\$	-
The Station Learning Farm	Operating	\$	1,500.00	To assist with costs associated with Meals to Heal for people in West Hants area living with chronic or severe illness.	\$	500.00	\$	1,000.00
Upper Vaughan Community Hall Association	Operating	\$	1,500.00	To assist with general operating costs of the hall which include utilities, insurance and routine maintenance.	\$	1,500.00	\$	-
Upper Vaughan Garden Club	Operating	\$	1,500.00	To assist with annual rent, insurance and three public plot gardens.	\$	1,000.00	\$	500.00
Valley Child Development Association	Operating	\$	1,500.00	To assist with operating costs for the Behavioral Interventionist program which works with families living in the West Hants Regional Municipality and Kings County.	\$	500.00	\$	1,000.00
West Hants Historical Society	Operating	\$	1,500.00	To assist with costs associated with operating and to maintain the displays in the museum.	\$	1,500.00	\$	-

West Hants Trails Association (WHTA)	Operating	\$	1,500.00	To assist with costs associated with annual administrative costs such as insurance, membership fees, general administrative costs and to purchase hand tools.	\$	1,500.00	\$	-
Windsor Jr. Hockey Club - Known as Windsor Maple Leafs	Operating	\$	1,500.00	To assist with general operating costs.	\$	675.00	\$	825.00
Windsor Karate Association	Operating	\$	1,500.00	To assist with the costs associated with hall repairs/upkeep, programs, repairing some wood damaged due water leak, repair an oil bin, and installation of windows.	\$	1,500.00	\$	-
Windsor Masonic Society	Operating	\$	1,500.00	To assist with operating costs to run the community based organization.	\$	1,500.00	\$	-
Windsor Nursery School Society	Operating	\$	1,500.00	To assist with operating costs.	\$	1,500.00	\$	-
Windsor People First Society	Operating	\$	1,500.00	To assist with operaing costs for the society.	\$	1,500.00	\$	-
Total		\$	112,100.00		\$	52,675.00	\$	58,750.00

Community Recreation Program Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	Community Recreation Program Recommendation	Variance	Restrictions
Hants West Wildlife Association	Community Recreation Program	\$ 1,000.00	To assist with costs associated with the Learn 2 Fish Program for all public schools within West Hants.	\$ 750.00	\$ 250.00	
Limitless Adult Day Program	Community Recreation Program	\$ 1,000.00	To assist with costs associated with creating a wheelchair friendly path around the inside of the fenced in portion of the back of the house.	\$ -	\$ 1,000.00	
NSAGC - Haliburton Garden Club	Community Recreation Program	\$ 1,000.00	To assist with costs associated to support the implementation and maintenance of community gardens within West Hants.	\$ -	\$ 1,000.00	
Southwest Hants Fire Society	Community Recreation Program	\$ 1,000.00	To assist with costs associated with a reoccurring community recreation program.	\$ 750.00	\$ 250.00	
West Hants Senior Games Committee	Community Recreation Program	\$ 1,000.00	To assist with costs associated to provide programming to seniors.	\$ -	\$ 1,000.00	
Total		\$ 5,000.00		\$ 1,500.00	\$ 3,500.00	

Community Events Requests

Organization	Grant Type Requested	Grant Amount Requested		Project Description	Community Event Recommendation	In-Kind Recommendation	Variance	Restrictions
Avon Community Farmers Market (ACFM)	Community Event	\$	1,000.00	To assist with costs associated with continuing to develop the Holiday Market in November, as well as a Halloween Market and special days like Christmas in July.		\$ 500.00	\$ 500.00	
Avon Pony Club	Community Event	\$	1,000.00	To assist with costs associated with Windsor Spring Horse show held in May 2024.	\$ 500.00		\$ 500.00	
Avondale Community Club (Avondale Hall)	Community Event	\$	1,000.00	To assist with various expenses needed to host the annual Avondale Wharf Day celebrations July 2024.	\$ 750.00		\$ 250.00	
Glider's Club (Seniors)	Community Event	\$	1,000.00	To assis with costs associated the bridge program for seniors once per week.	\$ -		\$ 1,000.00	
Inspiring Communties	Community Event	\$	1,000.00	To assist with costs associated with the inagural rural futures summit which aims to be a pivotal event within the overarching framework of Inspring Communities work as an intermediary.	\$ -		\$ 1,000.00	
Kings Meadow Residence Society	Community Event	\$	1,000.00	To assist with costs associated with organizing the Bob Leblanc Legacy Chairity Fundraiser.	\$ -		\$ 1,000.00	
Newport Station Community Hall Society	Community Event	\$	1,000.00	To assist with costs associated with hosting a Community Open House event.	\$ 750.00		\$ 250.00	
Walton & Area Development Association	Community Event	\$	500.00	To assist with costs associated with the opening event on June 1st of the historical lighthouse.	\$ 500.00		\$ -	
West Hants Historical Society	Community Event	\$	1,000.00	To assist with costs associated with hosting the Annual Public Picnic to inform and educate the public about the history of Fort Edward.	\$ 750.00		\$ 250.00	
Total		\$	8,500.00		\$ 3,250.00	\$ 500.00	\$ 4,750.00	

Special Events Requests

Organization	Grant Type Requested	Grant Amount Requested		Project Description	Special Events (Ops & Promo) Recommendation	In-Kind Recommendation	Variance	Restrictions
Avon River Days Society	Special Events Operations & Promotion	\$	5,000.00	To assist with costs associated with the kids activity event as well as advertising of the festival.	\$ 3,500.00		\$ 1,500.00	
Avon River Heritage Society	Special Events Operations & Promotion	\$	3,500.00	To assist with costs associated with community and cultural events and activities that take place in the Avon Spirit Shipyard and Museum.	\$ 750.00		\$ 2,750.00	
Downeast Bluegrass and Oldtime Music Society	Special Events Operations & Promotion	\$	5,000.00	To assist with costs associated with promoting the event inside and outside the area to bring tourism and business to the West Hants economy.	\$ 500.00		\$ 4,500.00	
Full Circle Festival Society	Special Events Operations & Promotion	\$	4,500.00	To assist with costs associated with operations and promotions for Sofa Sunday concert series.	\$ 750.00		\$ 3,750.00	
Hantsport Memorial Community Centre	Special Events Operations & Promotion	\$	5,000.00	To assist with costs associated with hosting the July 1 celebration.	\$ 2,000.00		\$ 3,000.00	
Heritage Classic Beef Society	Special Events Operations & Promotion	\$	5,000.00	To assist with costs associated to host the Heritage Classic Beef show the 2nd weekend in conjunction with the Hants County Exhibition.	\$ 500.00		\$ 4,500.00	
Inspiring Communities	Special Events Operations & Promotion	\$	5,000.00	To assist with costs associated with the inaugural rural futures summit which aims to be a pivotal event within the overarching framework of Inspiring Communities work as an intermediary.	\$ -		\$ 5,000.00	
NSGSA - Mount Denson Garden Club	Special Events Operations & Promotion	\$	5,000.00	To assist with costs associated to host the Nova Scotia Association Garden Clubs district 5 meeting which is an all day meeting with speakers, attended by 100 plus members in April.	\$ -		\$ 5,000.00	
MS Canada	Special Events Operations & Promotion	\$	5,000.00	To assist with costs associated to host the MS Bike Annual fundraiser that brings cyclists from across Atlantic Canada to participate.	\$ -		\$ 5,000.00	

Windsor Agricultural Society	Special Events Operations & Promotion	\$	5,000.00	To assist with costs associated with the Hants County Exhibition for advertising and promotion of events.	\$	2,000.00		\$	3,000.00	
Windsor Bluefins Parent Association	Special Events Operations & Promotion	\$	3,000.00	To assist with costs associated with hosting a swim meet in mid July which is open to all summer swim teams in Nova Scotia. There will be over a 1,000 people attending this event.	\$	500.00	\$	1,000.00	\$	1,500.00
Total		\$	51,000.00		\$	10,500.00	\$	1,000.00	\$	39,500.00

Leadership Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	Leadership Recommendation	Variance	Restrictions
					\$ -	
Gordon Hughes Tennis Club - Windsor	Leadership	\$ 1,000.00	To assist with costs associated with training of junior coaching staff.	\$ 750.00	\$ 250.00	
Total		\$ 1,000.00		\$ 750.00	\$ 250.00	

Community Capital Project Requests

Organization	Grant Type Requested	Grant Amount Requested		Project Description	Operating	CCBF	5% Reserve	Variance	Restrictions
Avon View High School	Community Capital Project	\$	2,500.00	To assist with the costs associated with updating the library and including an indigenous section.	\$	-		\$ 2,500.00	
Avondale Community (Club Avondale Hall)	Community Capital Project	\$	2,500.00	To assist with costs associated with various projects such as gutters and facia, foundation repair and possibly heat pumps.	\$	2,500.00		\$ -	
Burlington and District Activity Club	Community Capital Project	\$	2,500.00	To assist with costs associated with replacing the hall's basement door and add a proper keyed lock, along with a lock on the oil furnace, and to install two new sump pumps and a gravel/patio stone pad near the basement door to reduce flooding in the basement.	\$	2,500.00		\$ -	
Burlington Workers 4H Club	Community Capital Project	\$	2,500.00	To assist with costs associated with purchasing portable livestock fencing and to purchase a tug of war rope for their members.	\$	1,500.00		\$ 1,000.00	
Glooscap Heritage Archers Association	Community Capital Project	\$	2,500.00	To assist with costs associated with purchasing 5 bows and 48 arrows.	\$	1,500.00		\$ 1,000.00	
Hantsport & Area Historical Society	Community Capital Project	\$	10,800.00	To assist with costs associated with the Hantsport School Banner Program; exterior lighting; exterior brick wall repair; Riverbank Memorial Garden Plaques; Signage	\$	2,500.00	\$ -	\$ 8,300.00	
Kemпт Shore Preservation Society	Community Capital Project	\$	2,500.00	To assist with costs associated with headstone repair and building restoration.	\$	-		\$ 2,500.00	
Limitless Adult Day Program	Community Capital Project	\$	2,500.00	To assist with costs associated with adding a farm fence around the front of the property as well as a small barn.	\$	-		\$ 2,500.00	
Loyal Hill Musgrove Road Cemeteries Committee	Community Capital Project	\$	2,500.00	To assist with costs associated with the stonework and yard improvements for both cemetery grounds.	\$	-		\$ 2,500.00	
Pembroke Chapel & Cemetery Group	Community Capital Project	\$	2,500.00	To assist with costs associated with painting the interior of the chapel and replacement of carpet runners, and repalcement of ashphalt shingles on the roof.	\$	-		\$ 2,500.00	

Scotch Village Community Cemetery	Community Capital Project	\$	2,500.00	To assist with costs associated to extend the existing driveway further into the burial sites and a second driveway to the new part of the cemetery.	\$	-		\$	2,500.00
St. Croix Community Club	Community Capital Project	\$	2,500.00	To assist with costs associated with the installation of a new sign for the hall.	\$	-		\$	2,500.00
The Bramber New Horizons Association	Community Capital Project	\$	2,500.00	To assist with the costs associated with replacing the metal oil tank to a fibreglass tank with safety basin.	\$	2,000.00	\$ -	\$	500.00
Upper Burlington Hall Association	Community Capital Project		\$2,500.00	To assist with the costs associated to complete installation of siding on the hall.	\$	2,500.00		\$	-
West Hants Senior Games Society	Community Capital Project	\$	603.64	To assist to replace the crokinole boards lost in the flood.	\$	300.00		\$	303.64
Windsor Jr. Hockey Club Hockey Club - Known as Windsor Maple Leafs	Community Capital Project	\$	1,800.00	To assist with the costs associated with purchasing helmets, face shields, gloves and pant shells.	\$	-		\$	1,800.00
Total		\$	45,703.64		\$	15,300.00	\$ -	\$ -	\$ 30,403.64

Major Capital Project Requests

Organization	Grant Type Requested	Grant Amount Requested		Project Description	Operating	CCBF	5% Reserve	Variance	Restrictions
Avon River Pickleball Club	Major Capital Project Grant	\$	4,957.00	To assist with the costs associated with purchasing six nets on wheels, and supplies to provide barriers between courts.	\$ 1,000.00			\$ 3,957.00	
Brooklyn District Elementary School	Major Capital Project Grant	\$	5,000.00	To assist with costs associated with creating 6 pickleball courts on the tennis courts located behind the school.		\$	5,000.00	\$ -	
Falmouth Community Association	Major Capital Project Grant		\$7,833.14	To assist with costs associated with replacing four windows in the main part of the hall, repairs to the back wheelchair ramp, replace the side stairs and work to the driveway.	\$ 3,500.00	\$ -		\$ 4,333.14	
Sweets Corner Community Group	Major Capital Project Grant	\$	5,000.00	To assist with the costs associated with upgrading heating, all exterior doors, kitchen, bathrooms, and accessibility for the hall.		\$ 3,500.00		\$ 1,500.00	
Upper Vaughan Community Hall Association	Major Capital Project Grant	\$	5,000.00	To assist with the costs associated with repairs to several pieces of the hall's infrastructure including the roof, flashing, gutters and washrooms, rear entryway and kitchen.	\$ 3,500.00	\$ -		\$ 1,500.00	
Windsor Nursery School Society	Major Capital Project Grant	\$	24,150.00	To assist with costs associated with replacing the fire alarm system.		\$ -		\$ 24,150.00	
Total		\$	51,940.14		\$ 8,000.00	\$ 3,500.00	\$ 5,000.00	\$ 35,440.14	

Recreation Facility Capital Project Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	Operating	CCBF	5% Reserve	Variance	Restrictions
Ardoise Community Recreation Center	Recreation Facility Capital Investment Projects	\$ 25,000.00	To assist with the costs associated with having a generic generator system installed to enable the center to be availalbe to the public in a major event such as storms, flooding, long power outages.		\$ 10,000.00			
Avon Sport and Social Community	Recreation Facility Capital Investment Projects	\$ 15,000.00	To assist with costs associated in purchasing & isntalling baskets for a disc golf course at HMCC.			\$ 6,000.00		
Brooklyn Volunteer Fire Department Auxiliary	Recreation Facility Capital Investment Projects	\$ 30,000.00	Replacement of exhause fan for civic centre.		\$ 30,000.00		\$ -	
Ellershouse Community Hall	Recreation Facility Capital Investment Projects	\$25,000.00	To assist with costs associated with a new roof for the St. Louise Hall Annex which the hall now has access to. (See attached letter with details)		\$ 10,000.00			
Gordon Hughes Tennis Club Windsor	Recreation Facility Capital Investment Projects	\$ 50,000.00	To assist with costs associated with the rehabilitation of the court surface by leveling the bird baths, repairing cracks with new mesh membrane technology, applying pexi-pave over the entire surface, and repainting the lines all all 3 courts.		\$ 35,000.00			
Windsor Ag. Society	Recreation Facility Capital Investment Projects	\$ 50,000.00	Previously approved 2023/24 grant funding request to support the retrofit of the Exhibition arena		\$ 50,000.00		\$ -	
Hants Shore Karate Club	Recreation Facility Capital Investment Projects	\$ 27,000.00	To assist with the costs associated with a new heating system, reroofing, installation of mounted equipment storage, and installation of a new dojo sign.		\$ -		\$ 27,000.00	
Mermaid Theatre of Nova Scotia	Recreation Facility Capital Investment Projects	\$ 50,000.00	To assist with the costs associated with crucial infrastrcuture enhancements specificially aimed at implementing a state of the art HVAC system and addressing roofing needs.		\$ -		\$ 50,000.00	
Pisiquid Canoe Club	Recreation Facility Capital Investment Projects	\$ 50,000.00	To assist with costs associated with installation of a accessible asphalt driveway and accessible asphalt pathway to the Windsor Waterfront for use by the club, as well as the entire community and general public.		\$ -			
Poplar Grove Community Hall	Recreation Facility Capital Investment Projects	\$ 7,023.49	To assist with costs associated with the installation of two heat pumps.				\$ 7,023.49	this has been funded

Sweets Corner Community Group	Recreation Facility Capital Investment Projects	\$	50,000.00	To assist with upgrades to the hall for heating, doors, kitchen, bathrooms, and accessibility.	\$	-	\$	50,000.00
The Newport and District Rink Commission	Recreation Facility Capital Investment Projects	\$	3,450.00	To assist with costs associated with the end board reinforcement.	\$	-	\$	3,450.00
Falmouth Family Park c/o Falmouth Community Association	Recreation Facility Capital Investment Projects	\$	47,150.00	To assist with costs associated to rehabilitate the park.			\$	47,150.00
Total		\$	429,623.49		\$	-	\$ 135,000.00	\$ 6,000.00 \$ 184,623.49

Public Safety Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	Public Safety Recommendation	Variance	Restrictions
					\$ -	
					\$ -	
Total		\$ -		\$ -	\$ -	

Community Trail Fund Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	Community Trail Fund Recommendation	5% Reserve Recommendation	Variance	Restrictions
Brooklyn Volunteer Fire Department Auxiliary	Community Trail Funding Program	\$ 2,500.00	To assist with the costs associated in developing a small relaxation area on the trail.		\$ 2,000.00	\$ 500.00	
West Hants Trails Association (WHTA)	Community Trail Funding Program	\$ 2,500.00	To assist with the costs associated to upgrade 10 km of existing trails to meet safety and accessibility standards, and to develop 1 km of new trail at Castle Frederick farms.	\$ 2,000.00		\$ 500.00	
Total		\$ 5,000.00		\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	

In-Kind Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	In-Kind Recommendation	Variance	Restrictions
Avon River Days Society	In Kind	\$ 1,520.00	Requesting to use the Municipality's event insurance coverage, services of road closure barriers for the parade and lifeguard staff for the pool party on August 3.	\$ 300.00	\$ 1,220.00	
Avon Sport and Social	In Kind	\$ 1,500.00	To assist costs associated with west hants municipal complex rental fees.	\$ 1,250.00	\$ 250.00	
Hants Learning Network Association	In Kind		To assist with costs associated with waste pick up.	\$ -	\$ -	
MS Canada	In Kind		To assist with costs associated with renting the West Hants Sports Complex. Requesting use of corridor, washrooms, and parking area. Also requesting a metal barricade that the municipality has to create for a bike shute for safety.	\$ -	\$ -	
Windsor Bluefin's Parents Association	In Kind	\$ 2,000.00	To assist with costs associated with renting the Hants Aquatic Centre.	\$ 2,000.00	\$ -	
Windsor Day Care Centre	In Kind	\$ 1,500.00	To assist with the rental fee for the Hants Aquatic Centre.	\$ 1,500.00	\$ -	
Total		\$ 6,520.00		\$ 5,050.00	\$ 1,470.00	

5% Reserve Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	5% Reserve Recommendation	Variance	Restrictions
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
Total		\$ -		\$ -	\$ -	

Late Grant Requests

Organization	Grant Type Requested	Grant Amount Requested	Project Description	Operating Recommendation	CCBF Recommendation	Variance	Restrictions
Three Mile Plains Hall	Major Capital Project Grant	\$ 13,000.00	To assist with costs associated with installing a platform at the end of the ramp to make it more accesible. And to assist with purchasing an LED sign on the road to replace their old letter sign.			\$ 13,000.00	
Hants County Christmas Angels Society	In Kind	\$ 2,500.00	To assist with costs associated with rental fees for the Community Center, and the Hants Aquatic Center.			\$ 2,500.00	
Windsor Badminton	In Kind	\$ 1,700.00	To assist with costs associated with rental fees for the community center.			\$ 1,700.00	
Hants County Christmas Angels	Operating	\$ 500.00	To assist with costs associated towards regular operating expenses, such as office supplies, website hosting, storage locker and bank fees.			\$ 500.00	
Royal Canadian Legion	Major Capital Project Grant	\$ 9,717.50	To assist with the purchase of 50 brackets and hardware for the Veteran Banner Program.			\$ 9,717.50	
Total		\$ 27,417.50		\$ -	\$ -	\$ 27,417.50	