



WEST HANTS REGIONAL MUNICIPALITY REPORT

Information ☐	Recommendation ☒	Decision Request ☐	Councillor Activity ☐
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To: Mayor Zebian and Members of West Hants Regional Municipality Council

Submitted by: _____

Deanna Snair, Clerk

Date: May 14, 2024 Committee of the Whole

Subject: Resident Appointments to Planning and Heritage Advisory Committee

LEGISLATIVE AUTHORITY

Municipal Government Act – Section 24 Standing, Special and Advisory Committees

RECOMMENDATION

Committee of the Whole recommends ...

that Council appoints Micheal Bourgeois and Mark Kehoe to the Planning and Heritage Advisory Committee for the remainder of the November 2022 - October 2024 term which will fulfill the two (2) West Hants representative member vacancies.

BACKGROUND

Property ☐	Public Opinion ☐	Environment ☐	Social ☒	Economic ☐	Councillor Activity ☐
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The Planning Advisory and Heritage Advisory Committee provides advice to council on all planning matters (preparation of or amendment of the Municipal Planning Strategy (MPS), Land Use By-law (LUB), Subdivision By-law and other related matters, including all matters concerning the preservation of built heritage) within the region.

The committee meets on the second Thursday of every month except during the month of August.

Director Poirier received a resignation from a West Hants representative of the PAC/HAC committee on April 3rd, 2024. A second West Hants representatives' resignation was received on April 15, 2024, resulting in the need to fill both vacancies for the remainder of the 2022-2024 term.

DISCUSSION

Public advertisement for a citizen member to represent West Hants for the remainder of the November 2022 – October 2024 term was placed in the Valley Journal Advertiser on April 16, 2024 and on the Municipal website and social media pages commencing April 4, 2024.

Interested persons were invited to apply until 12 p.m. (Noon) on Tuesday, April 30, 2024. A total of five (5) expressions of interest were received. Of the five applications, two (2) applications were not considered as they did not reside within West Hants.

All applications were reviewed by the Director of Planning and Development which resulted in the following recommendation before Council this evening.

NEXT STEPS

If approved by Council, both individuals will be notified of their appointment. Any additional information required will be sent, and the Planning and Development Department will host an information session for new members.

FINANCIAL IMPLICATIONS

Resident members appointed to a Committee of Council receive remuneration in accordance with the Council Remuneration Policy, which is identified in the annual Operating Budget.

ALTERNATIVES

Council can choose to direct staff to readvertise for the vacant positions.

ATTACHMENTS

None

CHIEF ADMINISTRATIVE OFFICER REVIEW

I support the recommendation.

Report Prepared by: _____

Deanna Snair, Clerk

Report Reviewed by: _____

Sara Poirier, Director, Planning and Development

Report Approved by:  _____

Mark Phillips, Chief Administrative Officer