Purpose

The purpose of this Policy is to establish the terms and conditions under which the West Hants Regional Municipality will provide Curbside Waste Collection Services for residential dwelling units on Destination Way, Cozy Crescent, Moonshadow Run and the roads located within the Forest Lakes Development during a pilot program taking place from July 1, 2026 to June 30, 2027. Forest Lakes Development was added to the pilot program effective September 1, 2026 and will participate in the pilot program until August 31, 2027.

This pilot program is intended to:

- Evaluate the feasibility of extending municipal solid waste services to private roads;
- Assess operational, safety, and infrastructure considerations; and
- Inform future policy decisions regarding private road eligibility.

Preamble

This Policy shall establish the Municipality's position concerning the provision of municipal service and maintenance of private roads included in the pilot program and establish minimum standards for access, and to outline conditions that must be satisfied to enable waste collection vehicles to travel on private roads identified in the pilot program.

This Policy applies exclusively to the following private roads within WHRM:

- Destination Way
- Cozy Crescent
- Moonshadow Run
- Argyle Close
- Aspen Court
- Balsam Fir Lane
- Black Cherry Lane
- Discovery Crescent
- Eagle View Drive
- Highland Drive
- Larch Lane
- Paradise Drive
- Poplar Way
- Spruce Court
- Turtle Way
- Vista Ridge

No other private roads are included in this pilot program.

POLICY:

1. Definitions

1) "cleared road" means a private road that is free from obstructions that may prevent access of a waste collection vehicle. Such obstructions may include, but are not limited to, snow, ice, potholes, and tree limbs;

2) "homeowner" means the property owner, or collection of property owners, that share a private road and are responsible for its maintenance;

3) "Municipality" means the West Hants Regional Municipality;

4) "private road" means any street, road, lane, bridge or other thoroughfare accessible to motor vehicles that is not a municipal street or a provincial highway and includes references in this Policy to "roads". In this policy private roads means Destination Way, Cozy Crescent, Moonshadow Run, and the roads located within the Forest Lakes Development identified in Section 4.3;

5) "pilot program" means a temporary program approved by WHRM to test curbside collection service delivery on selected private roads;

6) "service provider" means the contractor and its agents and employees retained by the Municipality to provide Waste Collection Services;

7) "turning area" means an area on or with direct access to the private road that is configured to permit collection vehicles to turn around 180 degrees;

8) "waste collection vehicle" means any vehicle owned or contracted by the Municipality to collect waste.

2. Ownership of Private Roads:

2.1 The Municipality shall not assume ownership of a private road.

2.2 During the duration of the pilot program, as outlined in the policy, municipal staff may consider curbside collection on a private road only if the road is designed and constructed at minimum to a private road standard, as outlined in the West Hants Municipal Services Specifications Manual. Refer to Appendix "B" for the Private Road Standard.

2.3 The Municipality shall not provide nor fund road maintenance or road repairs on private roads.

3. Minimum Access Standards

3.1 In order for a waste collection vehicle to travel on a private road, the entire segment of roadway must be:

3.1.1 Identified with a sign that meets the requirements of the Municipality's Civic Addressing By-law, utilizing a name approved by the Civic Addressing Coordinator, that is visible from the municipal street or provincial highway;

3.1.2 Meet the minimum standard specifications as detailed on Drawing Number WH-27. A minimum of 5.5 metres (18 feet) wide at its narrowest point, not including road shoulders;

3.1.3 Finished with surface treatment such as gravel, tar and chip, asphalt or concrete;

3.1.4 A cleared road, free of obstructions, including overhead clearance of 4.4m, and maintained as necessary to permit safe passage of the waste collection vehicle at all times; and

3.1.5 The road must be kept in good condition with proper grading to prevent and remove excessive potholes, ruts and wash boarding. Snow and ice must be removed, and snow pushed back off the road shoulders.

3.2 Appropriate turning areas at long sections of roads and at the end of the road shall be provided, at the expense of the Homeowner, in a location and of a design approved by the Director of Public Works or their designate. Turning areas shall be designed to accommodate waste collection vehicles such that turning movements can be completed without reversing. A minimum unobstructed turning radius of 13 metres shall be provided at all such locations.

3.3 Private roads with bridge or culvert structures, steep slopes, rail crossings, and overhanging structures will be evaluated for waste collection vehicle access on a case-by-case basis by the Director of Public Works or their designate.

3.4 The Director of Public Works or their designate reserve the right to refuse to permit waste collection vehicles to travel on a private road if in their discretion minimum access standards are not satisfied and may in their discretion authorize the service provider to decline collection services when encountering unsafe or unsatisfactory conditions such as overhangs, snow, ice, flooding, damaged bridges, solid waste containers that have not been maintained and made accessible in accordance with the Solid Waste Bylaw, solid waste that has been spilled from containers, or solid waste not properly placed for collection for any other reason.

4. Eligibility and Road Requirements

For the purpose of this pilot:

4.1 Destination Way and Cozy Crescent

Destination Way and Cozy Crescent have been reviewed and meet the Municipality's private road collection requirements, including but not limited to:

- Adequate road width for collection vehicles;
- Appropriate turning radius;
- Structural integrity to support collection vehicles;
- Safe ingress and egress;
- Sufficient sightlines and minimal obstructions.

4.2 Moonshadow Run

Moonshadow Run is not included in the pilot program due to the following reasons:

- The width does not meet the minimum 5.5 meter requirements, as it is 4.5 meters wide.
- The locked gate obstructs the collection vehicle from turning around without backing up.

Residents of Moonshadow Run are required to place all waste and recycling for collection at the intersection of Moonshadow Run and Destination Way.

4.3 Forest Lakes Development

Effective September 1, 2026, the following roads within the Forest Lakes Development are included in the pilot program:

- Argyle Close
- Aspen Court
- Balsam Fir Lane
- Black Cherry Lane
- Discovery Crescent
- Eagle View Drive
- Highland Drive
- Larch Lane
- Paradise Drive
- Poplar Way
- Spruce Court
- Turtle Way
- Vista Ridge

The Forest Lakes Development was approved by Council for participation in the Private Road Curbside Waste Collection Pilot program from September 1, 2026 to August 31, 2027 and is subject to all terms, conditions, road standards, safety requirements, and operation requirements contained within this Policy.

5. Level of Service

Properties located on the identified roads will receive the same curbside waste collection services as other serviced areas of the Municipality, including:

- Garbage and bulky waste collection
- Organics collection
- Leaf and yard waste collection

- Recycling collection
- Metal collection
- Christmas tree collection

All collection will follow the Municipality's approved schedules and sorting requirements.

6. Conditions of Service

Participation in the pilot program is subject to the following conditions:

6.1 Road Maintenance

- The Municipality is not responsible for maintenance, repair, or upgrading of private roads;
- Roads must be maintained by property owners or associations to ensure safe access year-round.

6.2 Winter Maintenance

- Roads must be adequately plowed and sanded/salted during winter months;
- Failure to maintain safe winter conditions may result in missed collection or suspension of service.

6.3 Obstructions

- No vehicles, structures, or objects may impede access for collection vehicles;
- The Municipality may refuse collection where access is restricted.

7. Health and Safety

Collection services will only be provided where the Municipality determines conditions are safe for operators and equipment.

The Municipality reserves the right to:

- Refuse collection under unsafe conditions;
- Modify service delivery (e.g., designate centralized collection points);
- Suspend service until safety concerns are addressed.

Where waste is not collected due to road conditions on Destination Way, Cozy Crescent and/or the roads within the Forest Lakes Development, set-out limits shall remain unchanged for the next scheduled collection day. Where waste is not collected due to hauler cancellation (e.g., weather conditions or equipment breakdown), set-out limits shall be doubled on the next regularly scheduled collection day, provided collection resumes on that day and was not recovered earlier.

8. Liability and Service Limitations

8.1 The Municipality and its service provider will not be responsible for any damage to private property that may occur as a result of a homeowner allowing waste collection vehicles on a private road. This includes, but is not restricted to, damage to the road itself, due to soft or wet road conditions.

8.2 The Municipality reserves the right to discontinue private road curbside waste collection services on a temporary or permanent basis at its discretion.

8.3 The Municipality has no obligation to provide curbside waste collection services to Private Roads. Notwithstanding the Municipality shall endeavor to provide a minimum of thirty (30) days written notice prior to revoking any existing considerations to allow them to make other arrangements, except in cases where safety or liability issues require a more immediate response.

8.4 The Homeowner must comply with all requirements of the West Hants Regional Municipality Solid Waste By-law and promptly address any rejected waste due to non-compliance.

9. Monitoring and Evaluation

Throughout the pilot program, the Municipality will:

- Monitor collection efficiency and safety;
- Track service issues and complaints;
- Evaluate road conditions and operational impacts on all participating private roads.

Data collected will inform future recommendations on private road curbside waste collection policies.

10. Effective Date, Duration and Review

This Policy comes into effect upon approval by Council as stated within the motion (July 1, 2026 to June 30, 2027) and remains in effect for the duration of the pilot program unless otherwise amended or repealed.

This is a pilot program and may be:

- Modified, expanded, or terminated at any time by the Municipal Council members; and
- Reviewed at the conclusion of the pilot period to determine long-term viability.

Notwithstanding the above, participation of the Forest Lakes Development commenced on September 1, 2026 following Council approval and will continue until August 31, 2027 unless otherwise amended, suspended, or terminated by Council.

11. Authority

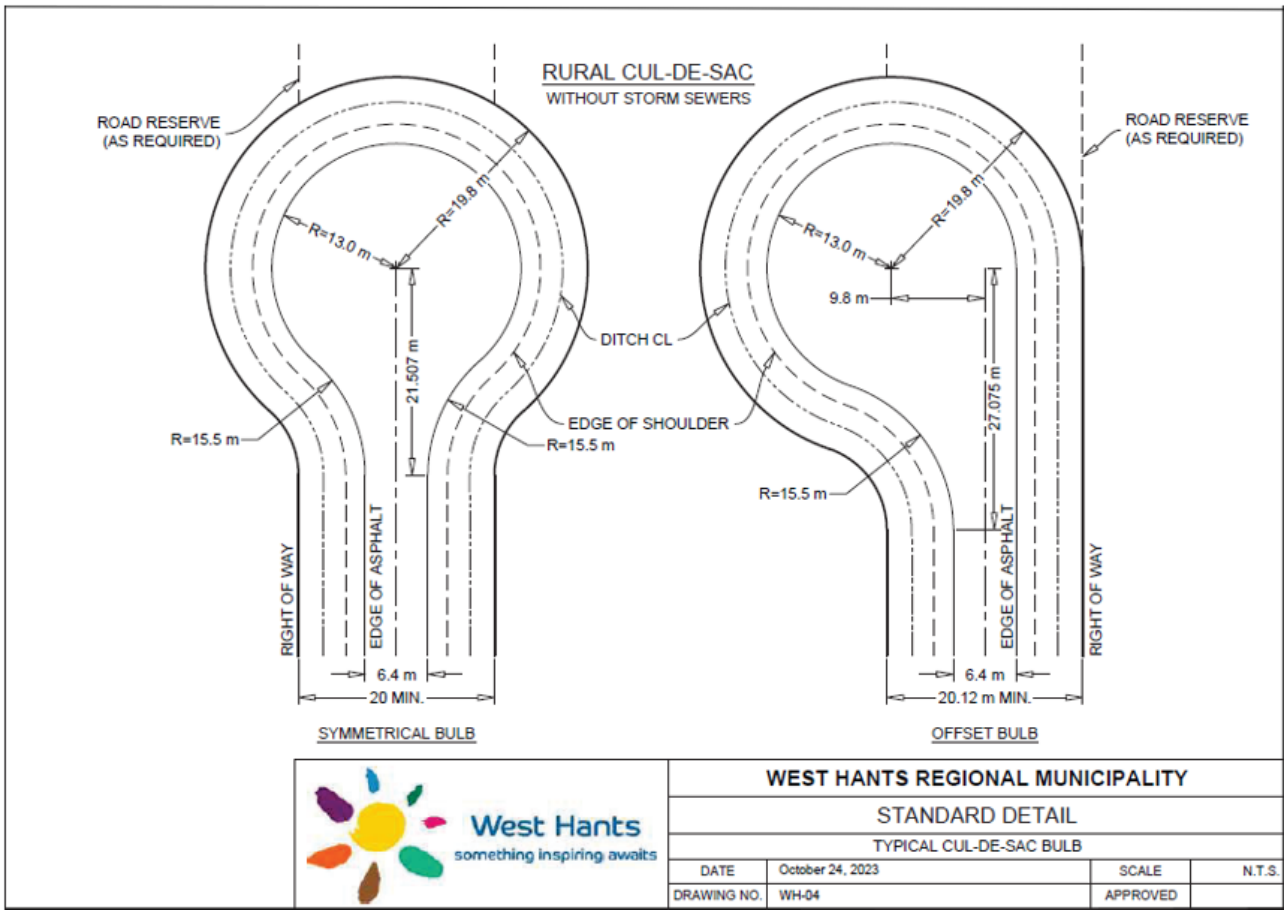
This Policy is enacted under the authority of the Municipal Council members for the purpose of administering a pilot curbside waste collection program on designated private roads.

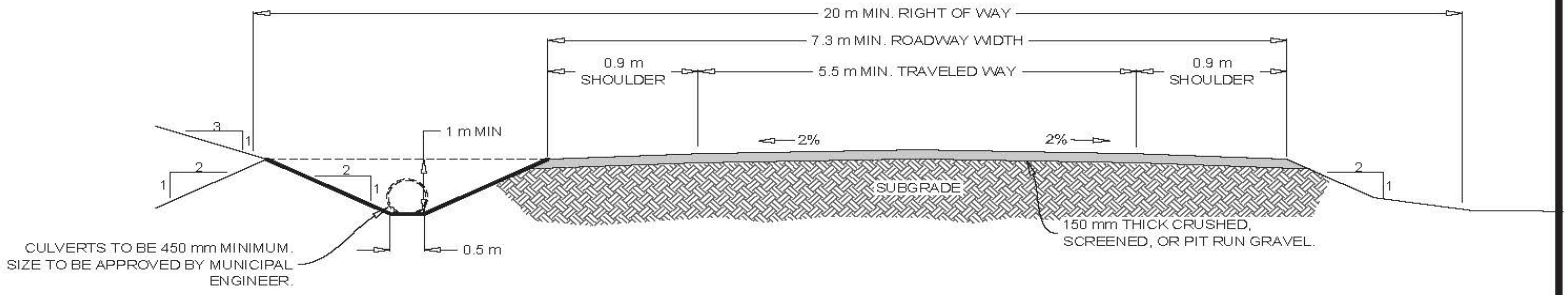
I, Deanna Snair, Municipal Clerk of the West Hants Regional Municipality, the Province of Nova Scotia, do hereby certify that this is a true copy of the Policy as adopted by the Council of the West Hants Regional Municipality at a meeting duly called and held on the ***22nd*** day of ***September***, 2026.

Deanna Snair
Deanna Snair
Municipal Clerk

Adoption	
Notice to Council:	June 9, 2026
Approval:	June 23, 2026
Description: Initial approval of the Private Road Curbside Waste Collection Policy, RCOPW-003.00	
Adoption	
Notice to Council:	September 8, 2026
Approval:	September 22, 2026
Description: First Amendment to include Forrest Lakes Development in the Private Road Curbside Waste Collection Policy, RCOPW-003.01	

APPENDIX "A"
Standard Turn Radius
& Road Specifications





NOTES:
1. SUBGRADE TO BE CLEAR OF ORGANIC MATERIAL TO A DEPTH OF 1.5 m
2. RIGHT OF WAY MAY BE REDUCED TO 15 m WIDE IF ALL ROAD BED, SLOPES, AND DITCHES CAN BE CONSTRUCTED WITHIN THE RIGHT OF WAY.
3. CULVERTS TO BE CONCRETE OR HDPE AND PLACED 90° TO THE ROAD CENTERLINE AT 500 mm BELOW THE ROAD SURFACE.

West Hants
something inspiring awaits

WEST HANTS REGIONAL MUNICIPALITY			
STANDARD DETAIL			
PRIVATE ROAD CROSS SECTION			
DATE	September 27, 2022	SCALE	N.T.S.
DRAWING NO.	WH-27	APPROVED	