



WEST HANTS REGIONAL MUNICIPALITY

JOB DESCRIPTION PUBLIC WORKS OPERATOR/LABOURER

Position Title: Public Works Operator/Labourer, Full-Time

Department/Division: Public Works

Reports To: Supervisor of Public Works/Supervisor of Distribution & Collection

Direct Reports: No

Pay Level: Hourly rate as per CUPE Collective Agreement: \$21.68-\$28.65, plus additional remuneration upon completion of various certifications.

Classification: Full-Time Employee as per the collective agreement between the Municipality and Canadian Union of Public Workers Local 1089

Revision Date: April 2024

POSITION SUMMARY

Reporting to the Supervisor of Public Works/Supervisor of Distribution and Collection, the Public Works Operator/Labourer is part of a team overseeing the regions Public Works, Water Distribution and Wastewater Collection. The Public Works Operator/Labourer is responsible for working in all aspects of Public Works Operations including but not limited to snow removal, water/wastewater, and streets. The position of Public Works Operator/Labourer is to perform several different types of physical labourer work activities where job tasks can change unexpectedly throughout the day.

Regular hours of work are Monday – Friday 7:30am-4:00pm with unexpected overtime 7days/week if required.

JOB DUTIES AND RESPONSIBILITIES

- Assist in locating and operating distribution valves during water breaks
- Snow and Ice control at WHRM facilities, properties streets and sidewalks
- Respond to Public Works emergency calls as needed.
- Maintain Water Distribution System
- Maintain Wastewater Collection system
- Maintain streets, ditches and signage
- Manage Assets through OMS software system
- Maintain inventory, through OMS
- Perform other job-related duties as assigned

JOB REQUIREMENTS

Qualifications:

- Must have Grade 12 Diploma, or GED equivalent
- Ability to work in high pressure situations.
- Willing to achieve the following Operator Certifications within a designated time frame.
 - Class 1 Wastewater Collection
 - Class 2 Water Distribution
- Class 5 Driver's License, clean drivers abstract

Assets & Skills:

- Heavy Equipment Operating Certificate
- Snow removal experience
- Nova Scotia Driver's License Endorsements 03 and 15 is considered an asset, or willing to obtain
- Experience in Water/Wastewater pipe installation and repair
- Strong work ethic and positive team attitude
- OHS training in Confined Space Entry, Fall Arrest and WHMIS