



MANAGER OF PLANNING

FULL-TIME, PERMANENT POSITION

**BRING YOUR POSITIVE ENERGY AND BE A PART OF
NOVA SCOTIA'S NEWEST REGIONAL MUNICIPALITY**

something inspiring awaits

West Hants Regional Municipality is a diverse collection of rural & urban communities conveniently located in equal proximity to Halifax, the Valley, and Truro; yet its own cultural blend that brings quality family living, diversity, fun & festivities, and service centres together. If you are enthusiastic and driven and want to be part of a fun, energetic and welcoming team; we're INSPIRED and ask you to keep reading!

We strive to be an inclusive and diverse workforce that is representative, at all job levels, and of the citizens we serve. We welcome applications from Indigenous, Inuit and Metis People, African Nova Scotian's, and other racially visible people, persons with disabilities, members of the 2SLGBTQQIPAA community, and femme-identifying people. If you are a member of one of the equity groups, you are encouraged to self-identify, either in your cover letter or resume.

If you are inspired with this work environment, you are encouraged to apply for our **Manager of Planning** position.

The **Manager of Planning** is responsible for the development and implementation of planning policy, project management of large planning projects, processing applications for development agreements, amendments to planning documents and municipal heritage property registration and grants and undertaking research and studies on a variety of planning or heritage related matters. The Manager of Planning oversees all planning applications and projects, provides advice and assistance to the Director of Planning and Development, and assigns work to the Senior Planner, Planner and Planning Assistant.

What We Offer:

- Regular hours are Monday – Friday, 8:30am-4:30pm (35 hours per week)
- Overtime opportunities as required
- Annual vacation leave
- Competitive benefits package including health, dental, and wellness benefits
- Company match pension plan



What we're looking for:

- Accredited planning degree
- CIP membership
- Demonstrated leadership experience required
- Experience in municipal context considered an asset
- Excellent research and writing skills
- Interpersonal and communication skills (verbal and written)
- Strong work ethic, resourceful, and takes pride in providing a safe and inclusive space for community members

A copy of the job description can be found by clicking on the following link:

[Employment & Committee Opportunities - West Hants Regional Municipality](#)

Personal information collected through the recruitment process will be used solely to determine eligibility for employment and handled in accordance with the Freedom of Information and Protection of Privacy Act, Nova Scotia.

Qualified applicants are invited to submit their CV or resume with cover letter (merged into one PDF document) with “**Manager of Planning**” in the subject line no later than 4:30pm on **July 17, 2026**, to the attention of Katie Rose, HR Manager at **apply@westhants.ca**