



West Hants
public works

Terms & Conditions for Work Within Highway Right-of-Way Permit

Who needs this permit?

If you are planning any activity / work on the roadway or within the highway right-of-way, including installing a driveway or erecting a structure within 100 metres of any highway, a permit is required prior to starting the work. Additional permits may be required by Provincial and / or other regulators.

How do I obtain a permit?

Complete the Work Within Highway Right-of-Way Permit application and submit to our office for review.

Deposit information

Required deposit amounts will be determined by WHRPW upon review of proposed work. Most driveway deposits are \$300.00 of which \$200.00 is refundable upon satisfactory completion of the work. Deposits must be paid at our office before work can be scheduled.

Stake your boundaries for driveways, water/sewer installs

When application is made, please identify your lot boundaries at the roadway by placing your name or lot number on a set of stakes or posts and place them at both ends of your lot boundary. Then mark the appropriate places for entry. **No work to be performed October 31-April 15th (pending weight restrictions).**

Conditions

You must agree to abide by the following conditions when applying and receiving your permit:

1. The driveway entrance from the public highway fronts your property.
2. Save and hold harmless the Municipality against any or all claims for personal injury and/or property damage of whatsoever nature, both during and after the execution of the work covered by this permit, where, in the opinion of the Municipality, any such claims arise from the execution of work..

3. Carry out work according to the latest edition of NS Department of Transportation Traffic Control Manual.
4. Bear ALL damage costs during the laying of pipe or cable or other work undertaken to the road including shoulders, ditches, culverts, pavements, and other installations and all subsequent damage costs to the highway that are, in the opinion of the Municipality, are attributable to the work under the permit.

Bear ALL damages and repair costs to private property or access that, in the opinion of the Municipality, are attributable to the work described above.

Bear ALL damage and repair costs and relocation of the pipe, cable, or damage to the other Municipal Installation, whatsoever required by the Municipality.

Bear ALL costs during the work described above in connection with: a.) all claims for damage due to accidents b.) direction of all traffic, including barricades, lights, signs, and supply of properly equipped and trained Traffic Control personnel for the protection of the traffic according to NS Transportation Traffic Control Manual. c.) maintaining road surface and ditches adjacent to project. D.) inspection charges.

5. All stones in the backfill placed above the culvert pipe must be less than 75mm in dimension. All backfill must be packed in layers of 160mm. The top two layers must be clean gravel and the top layer must not contain stones larger than 20mm in dimension.
6. When work is completed, the road shoulder is to be left in a neat condition and dressed with gravel that doesn't contain stones larger than 20mm in dimension.
7. All work shall follow current "Municipal Specification" b.) all street pavement must be cut in straight lines c.) any sidewalks disturbed shall be restored over its entire width d.) all driveway aprons disturbed shall be removed and replaced from the gutter line to the furthest limit of excavation e.) and roadway markings

or street signs damaged during construction shall be restored after project completion.

8. No trees, roots or limbs shall be destroyed without further approval from Public Works. b.) Property markers shall not be disturbed c.) no material or equipment is to be left on public or within the right of way unless authorized.
9. Repave immediately unless approved otherwise by the Department. If a delay is permitted, the surface of the backfilled trench must be maintained by the applicant to the satisfaction of Public Works until repaving is completed. The reinstated asphalt surface must be repaved to a minimum thickness of 75mm or at a thickness to match the existing asphalt.
10. Ensure that no more than 120 metres of open excavation is present at any time.
11. Residential garages with entrances facing the highway must be at least 5 metres from the highway boundary.
12. Gasoline delivery pumps must be outside of any highway boundary. The minimum distance between the pumps and highway boundary must be 5 metres.
13. Commercial buildings must be at least 5 metres from the boundary. Other conditions respecting entrance and parking may apply.
14. **For controlled access highways** permits for buildings or structures within 60 metres of the controlled access highway boundary must be approved by the District Director. All structures must be at least 10 metres from the controlled access highway boundary.

For further information contact

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