Sports Complex Field House Attendant/Parks & Grounds 1 Position

Full-Time Permanent Position

BRING YOUR POSITIVE ENERGY AND BE A PART OF NOVA SCOTIA'S NEWEST REGIONAL MUNICIPALITY

something inspiring awaits

West Hants Regional Municipality is a diverse collection of rural & urban communities conveniently located in equal proximity to Halifax, the Valley, and Truro; yet its own cultural blend that brings quality family living, diversity, fun & festivities, and service centres together. If you are enthusiastic and driven and want to be part of a fun, energetic and welcoming team; we're INSPIRED and ask you to keep reading!

We strive to be an inclusive and diverse workforce that is representative, at all job levels, and of the citizens we serve. We welcome applications from Indigenous, Inuit and Metis People, African Nova Scotian's, and other racially visible people, persons with disabilities, members of the 2SLGBTQQIPAA community, and femme-identifying people. If you are a member of one of the equity groups, you are encouraged to self-identify, either in your cover letter or resume.

If you are inspired with this work environment, you are encouraged to apply for a **Sports Complex Fieldhouse Attendant/Parks & Grounds 1 position.**

The **Sports Complex Fieldhouse Attendant/Parks & Grounds 1 position** is a full-time position split between the following positions seasonally:

Sports Complex Fieldhouse Attendant is responsible for maintaining the Sports Complex facilities and prepare them for all programs, sporting and recreation events and provide excellent customer service. Generally, the Fieldhouse Attendant will be primarily responsible for the area defined as the Fieldhouse section of the complex and common areas, however they may be required to provide assistant with the arena side, as well as all outside areas of the Sports Complex if required

Parks & Grounds 1 Labourer will be responsible for ongoing maintenance of all outdoor recreational facilities, cemeteries, parks and green spaces, as directed by the Supervisor of Parks and Grounds. This position also requires special event support, weekend work and good public relations. The ideal candidate will have experience running mowers and pickup trucks

What we offer:

- Unionized work environment, shift work is required on a 7-day cycle depending on the season.
- Overtime opportunities as required, 7 days/week with the option of banking time
- Competitive benefits package including health and dental benefits
- Personal protective equipment and clothing

What we're looking for:

- Strong communication skills and ability to work and interact with the public
- Experience running mowers, small grass cutting/hedge trimming machinery, power tools and pickup trucks would be considered an asset
- Strong work ethic and positive team attitude
- A valid Nova Scotia Driver's License

A copy of the job description can be found by clicking on the following link:
https://www.westhants.ca/employment-opportunities/

Personal information collected through the recruitment process will be used solely to determine eligibility for employment and handled in accordance with the Freedom of Information and Protection of Privacy Act, Nova Scotia.

Qualified applicants are invited to submit their CV or resume with cover letter (merged into one PDF document) with "**Sports Complex Fieldhouse Attendant & PG1**" in the subject line no later than 4:30pm on November 20 2026 to the attention of Katie Rose, HR Manager at apply@westhants.ca

WEST HANTS REGIONAL MUNICIPALITY

JOB DESCRIPTION
Sports Complex Fieldhouse Attendant/Parks & Grounds 1

Position Title: Sports Complex Fieldhouse Attendant/Parks & Grounds 1
Department/Division: Community Development
Reports To: Sports Complex Coordinator or Supervisor Parks and Grounds
Direct Reports: No
Pay Level: $23.00 hour, as per CUPE Local 1089
Employment Status: Full Time Unionized Position, as per the collective agreement between the Municipality and CUPE Local 1089
Classification: CD Class 1, Full Time Unionized Position
Revision Date: August 2026

POSITION SUMMARY

This is a full-time position split between the following positions seasonally:

The **Sports Complex Fieldhouse Attendant** is responsible for maintaining the Sports Complex facilities and prepare them for all sporting and recreation events and programs. They will provide excellent customer service, and manage risks associated with the Sports Complex through maintenance and public education. Generally, the Fieldhouse Attendant will be primarily responsible for the area defined as the Fieldhouse section of the complex and common areas, however they may be required to provide assistant with the arena side, as well as all outside areas of the Sports Complex if required.

The **Parks & Grounds 1 Labourer** will be responsible for ongoing maintenance of all outdoor recreational facilities, cemeteries, parks and greenspaces as directed by the Supervisor of Parks and Grounds. This position also requires special event support, weekend work and good public relations. The ideal candidate will have experience running mowers and pickup trucks

JOB DUTIES AND RESPONSIBILITIES

- Provide excellent public relations by being the first line of contact for patrons/user groups of the Sports Complex and Parks and Grounds Facilities
- Operate light vehicles, commercial mowers, small grass cutting/hedge trimming machinery, power tools, communications equipment and other specialized seasonal maintenance equipment assigned by the Supervisor in accordance with the policies and procedures of the Municipality.

- Provide a clean and inviting facility by performing all related tasks associated with the Sports Complex and Parks & Grounds. Use daily checklists and complete cleaning records as required.
- Responsible for the operation and general and basic maintenance of Parks and Grounds equipment.
- Will perform duties in accordance with the Municipality's Safety Policy and Procedures as well as the Occupational Health and Safety Act, including all applicable regulations. Carry out emergency procedures as required.
- Will participate in training as required.
- Assist and support special events as required.
- Other related duties as assigned.

JOB REQUIREMENTS

- Strong communication skills.
- Must be willing to work shift work on a 7-day cycle, depending on the season.
- Excellent interpersonal skills and must be comfortable interacting with the public.
- Able to deal with difficult situations
- Strong work ethic and positive team attitude.
- A valid Nova Scotia Driver's License.