#### **WEST HANTS REGIONAL MUNICIPALITY**

## MEETING AND COMMITTEE PROCEDURAL POLICY

# **APPENDIX M**

Diversity and Inclusion Committee

### 1. PURPOSE

1.1. The purpose of the Diversity and Inclusion Committee is to engage the community and formulate action plans to address issues concerning social marginalization, equity, racism, and discrimination within the Municipality. The Committee will also examine issues and barriers in creating a community that is inclusive and welcoming to all.

## 2. DEFINITIONS

- 2.1. In Appendix M,
  - "Municipality" means the Region of Windsor and West Hants

    Municipality (or name of the Regional Municipality given as per Section

    11 of the Region of Windsor and West Hants Municipality Act), effective

    April 1, 2020.

## 3. COMPOSITION

- 3.1. The Committee will consist of ten(10) voting members and two (2) non-voting members as follows:
  - 2 Councillors
  - 4 resident members of diverse race and ethnicity
  - 1 resident over the age of 60
  - 1 resident between the ages of 15-19
  - RCMP Representative
  - Provincial Government Representative
  - 2 non-voting staff members appointed by the Chief Administrative Officer

## 4. ADMINISTRATION

- 4.1. A Chair and Vice-Chair will be elected annually during the November Committee meeting.
- 4.2. All non-Council and non-staff members of the Committee will be provided remuneration in accordance with the Council Remuneration Policy.
- 4.3. Administrative services for the Committee will be provided by the Municipality.
- 4.4. All members must abide by the Administrative Terms of Reference set out by the Committee and reviewed the by Chief Administrative Officer.